

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF AN ARTS, PUBLICITY AND FUNDRAISING COMMITTEE MEETING
HELD ON WEDNESDAY 14 MARCH 2018
AT THE TOWN COUNCIL OFFICE, 60 WELTON ROAD**

Public Participation: One Member of the public attended the meeting to observe only.

Members Present: Councillors Mrs. Brogden (Chairman), Credland, Mrs. Galbraith and Luckraft (Vice-Chairman) and Muzaffar

1. **TO ACCEPT APOLOGIES FOR ABSENCE** - Councillors Mrs. Duckles and T. Galbraith
2. **TO ACCEPT DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**
No declarations received
3. **TO ACCEPT THE MINUTES OF THE ARTS, PUBLICITY & FUNDRAISING COMMITTEE MEETING HELD ON 8 NOVEMBER 2017**
It was proposed by Councillor Mrs. Galbraith seconded by Councillor Credland and agreed unanimously that the minutes of the meeting held on 10th January 2018 be signed as a true and accurate record of the meeting.

4. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA PRESS**
A list of stories was submitted for consideration for the Summer Issue (72)

Councillor Mrs. Brogden expressed concern that the hard copies of the Petuaria Press distributed to local businesses was not being circulated as hoped. Following discussion it was agreed that the next issue be distributed as many local businesses as possible.

5. **TO CONSIDER MATTERS RELATING TO THE ARTS AND PHOTOGRAPHY EXHIBITION 6-8 APRIL 2017**

The Deputy Clerk gave an update on the preparations for the Art and Photography Exhibition.

Councillor Mrs. Brogden reported that the advertising banners were in need of replacement and had received quotes for similar at a cost of £34.95 (+ VAT). It was agreed unanimously that Councillor Mrs. Brogden place an order for 4 banners.

The Deputy Clerk had spoken with Sue Straw who has arranged to provide a print rack for the charity sale of a local residents' art work. It was agreed that this be displayed in the foyer, however should the stand be unmanned, the work can be secured in the office of the Community Centre.

Due to the confidential nature of item 6, this was discussed in camera and the member of public was asked to leave the room as the item was considered.

6. **TO CONSIDER MATTERS RELATING TO THE PETUARIA AWARDS – 7 APRIL 2018**
Following careful consideration of the nominations, it was agreed that Jean Butler be awarded the Petuaria Award 2018 for all that hard work, dedication and support to others in her role within the scouting movement and the Atkinson Foundation.

The Deputy Clerk gave an update on the preparations.

7. **TO DECIDE ON MATTERS RELATING TO THE CHRISTMAS TREE FESTIVAL**
The Christmas Tree Festival is to take place on Saturday 1st December 2018.

Signed as a True and Accurate Record by the Chairman Date

8. **TO NOTE BUDGET EXPENDITURE FOR 2017/18** – Noted.
9. **TO NOTE THE DATE OF THE NEXT MEETING** – Wednesday 9 May 2018.

Signed as a True and Accurate Record by the Chairman Date