

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 15 NOVEMBER 2016
IN THE COMMITTEE ROOM AT BROUGH COMMUNITY CENTRE**

Public Forum

The meeting was attended by East Riding of Yorkshire Council Ward Member Richard Meredith, PCSO Steve Lynch and a member of the public. PCSO Lynch gave a report, there had been 4 crime reports at the Village Hall area which are being dealt with. Discussion followed. The member of public questioned the total cost of Civic Regalia. The Clerk explained that the Town Council claim back the vat on expenditure. It was noted that the two Smiley SIDs had just been installed at the locations requested by the Town Council and will stay in place for 4 weeks.

Present: Councillors Credland (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Mrs Duckles, C Duckles, Galbraith, Luckraft and Muzaffar

1. TO ACCEPT APOLOGIES

Apologies were accepted from Mrs Credland, P Duckles, Ms Rowe and Scaife

2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest.

3. TO APPROVE THE MINUTES OF A MEETING OF THE COUNCIL HELD ON 17 OCTOBER 2016

It was proposed by Councillor Mrs Galbraith, seconded by Councillor Luckraft and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

Resolved: The minutes be signed as a true and accurate record of the meeting

4. TO NOTE COMMITTEE MINUTES

4.1 Village Environment Committee meeting held on 11 October 2016 - noted

4.2 Development, Planning, Highways and Safety Committee meeting held on 11 October 2016 - noted

5. TO RECEIVE AN UPDATE ON THE HAVEN CAR PARK GATE

The Clerk and Councillor Mrs Duckles had written to all key holders asking if they are able to lock the gate in the evenings and if anyone can take on the role of rota coordinator. No response had been received. Councillor Mrs Duckles is still closing the gate each evening. PC Katie Peach had telephoned the Clerk suggesting a meeting of all residents in the area and had offered to help distribute letters to residents. Members noted the land belongs to the East Riding of Yorkshire Council (ERYC) and the gate was installed by ERYC at the request of residents. Members felt that Councillor Mrs Duckles should stop locking the gate in the evenings and that ERYC should take responsibility. Clerk instructed to inform ERYC and the Police.

6. TO RECEIVE A REPORT FROM THE PETUARIA REVISITED WORKING GROUP

Councillor Galbraith had prepared the Stage One application to the Heritage Lottery and once costings are available he will submit the application. Peter Halkon is still working on costings. The Chairman had purchased the domain name www.PetuariaReVisited.co.uk. The Chairman reported that for the Heritage Lottery application the Town Council will need to provide 5% of the funding applied for. He would like the project to include virtual reality. Discussion followed.

7. TO RECEIVE AN UPDATE ON THE TOWN COUNCIL FLAGPOLE PROJECT

The Clerk is still waiting for the licence from the East Riding of Yorkshire Council.

8. TO RECEIVE COMMUNITY REPORTS

8.1 To receive a report from the Community Led Planning group - nothing to report.

8.2 To receive a report from the Petuaria Community Forum – Councillor Galbraith reported the Scarecrow festival had been a success.

8.3 To receive a report from the Village Hall Committee - Councillor Mrs Brogden further vandalism had been experienced at the Village Hall but the CCTV now gives full coverage and had shown evidence of the offenders. She had attended the Police Liaison meeting at Brough Police Station and spoken to Inspector Coultard regarding the matter. The police are considering Community Pay back for the offenders.

8.4 To note a report on the Citizens Advice Bureau Brough Outreach - noted

8.5 To note the latest Wolds and Riverbank Countryside Society newsletter - noted

9. FINANCE & ADMINISTRATION

9.1 To consider a request by the Chairman to change the date of the Administration & Finance Committee meeting scheduled for 28 November 2016 – The following resolution was proposed by Councillor Credland, seconded by Councillor Mrs Galbraith and agreed unanimously

Resolved: To cancel the Administration & Finance Committee meeting scheduled for 28 November 2016

All proposed meeting dates for 2017 were accepted as agreed.

9.2 To approve the Responsible Financial Officer's report and cheques for signature

Expenditure		amount	vat	total	budget
Salaries	staff	3,427.40		3,427.40	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,199.95		1,199.95	Remuneration
ERYC	Pension	1,455.11		1,455.11	Remuneration
Southern Electric	office electric - dd	70.48	3.52	74.00	Office
ERYC	Council Tax - dd	157.00		157.00	Office
Celect Electrical (UK) Ltd	Xmas lights & PAT testing	185.00	37.00	222.00	Administration
PPH	service charge credit	-66.76		-66.76	Office
Stafforce Personnel Ltd	agency workers	164.40	32.89	197.29	Agency Workers
altodigital	copier charges	5.41	1.08	6.49	Administration
A Johnson	internal audit	228.90		228.90	Administration
slcc	publications	30.02		30.02	Administration
Humber & Wolds Rural Comm Council - membership		25.00		25.00	Administration
ERYC	supplies	72.52	14.53	87.05	Administration
Wold Tree Surgeons	tree work	100.00	20.00	120.00	Village Environment
Mrs LJ Smith	grass seed	10.00	2.00	12.00	Administration
	stamps/glue	15.66	0.49	16.15	Administration
	travel	86.85		86.85	Administration

The following resolution was proposed by Councillor Mrs Galbraith, seconded by Councillor Luckraft and agreed unanimously

Resolved: To approve the Finance Report and pass the cheques for signature.

Signed as a True and Accurate Record by the Chairman Date

10. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL WARD MEMBERS

Councillor Galbraith reported the application for 54 Elloughton Road had been resubmitted but the original application is already at appeal. Councillor Meredith reported the East Riding of Yorkshire Council is considering compiling a list of buildings it would like to preserve. Councillor Galbraith reported the East Riding of Yorkshire Council had made a decision on libraries and Brough library hours from 1 July 2017 will be as proposed in the consultation. Universal credit is now in the East Riding but only for new claimants. He also gave a report on the Hull Royal Infirmary Emergency Department. The ERYC Social Media and Young People Committee is looking at negative use of the internet and social media and how this can affect young people. Councillor Galbraith asked for any comments to be emailed to ERYC for the attention of the committee.

11. TO CONSIDER MATTERS FROM EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

11.1 **To consider the ERYC Online Survey on prioritising their annual budget** – The Chairman gave a report. Discussion followed.

11.2 **To note the receipt of peel off dog signs from ERYC and to consider a request for Members to put the notices up in Elloughton and Brough** – Councillor Mrs Duckles, Councillor C Duckles, Councillor Luckraft, Councillor Mrs Galbraith and Councillor Galbraith volunteered to take stickers and instructions and agreed to provide the Clerk with a map of locations when they had placed the stickers. Ward Councillor Meredith took some for the footbridge and north of the A63.

11.3 **To consider a request for topics for the ERYC Overview and Scrutiny Committees** - Members had no suggestions.

11.4 **To note Issue 16 of the ERYC Anti-Social Behaviour Team's six monthly updates** - noted

12. TO RECEIVE A REPORT FROM THE COTTINGHAM, SOUTH HUNSLEY, HALTEMPRICE AND DALE POLICE AND PARTNERS MEETING HELD AT BROUGH POLICE STATION ON 10 NOVEMBER 2016

Councillor Mrs Galbraith and Councillor Galbraith gave a report. The police would like to see more Neighbourhood watch schemes in Elloughton and Brough. It was agreed to place another article in the Petuaria Press. There had been a talk by the fire and rescue service on their visits to vulnerable people. The UK Border Force is no longer at the Brough Police Office.

13. TO CONSIDER THE ADOPTION OF A TOWN COUNCIL COMMUNITY GRANTS FUND POLICY

Following consideration of the proposals, the following resolution was proposed by Councillor Mrs Duckles, seconded by Councillor C Duckles and agreed unanimously

Resolved: To approve and adopt the Town Council Community Grants Fund Policy

It was requested that Ladybird Pre-School complete the application form for their grant application. Members agreed to add information on the fund to the insert for the next Petuaria Press.

14. TO CONSIDER MATTERS RELATING TO EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA) AND TO NOTE THEIR LATEST NEWSLETTER

Councillor Mrs Galbraith and Councillor Galbraith are to attend the conference on Friday 18 November 2016. The newsletter was noted.

Signed as a True and Accurate Record by the Chairman Date

15. TO CONSIDER MATTERS RELATING TO HUMBER & WOLDS RURAL COMMUNITY COUNCIL (HWRCC), TO RECEIVE A REPORT FROM THE EAST RIDING ASSOCIATION OF RURAL COMMUNITY BUILDINGS (ERA of RBC) ANNUAL GENERAL MEETING HELD ON 22 OCTOBER 2016 AND TO NOTE THE LATEST HWRCC NEWSLETTER

Councillor Mrs Brogden reported on the ERA of RBC AGM where there had been a talk on licencing laws.

16. TO CONSIDER THE IMPROVING URGENT CARE SERVICES IN THE EAST RIDING: SHAPING A HEALTHY FUTURE NHS FORMAL PUBLIC CONSULTATION (25 OCTOBER 2016 TO 17 JANUARY 2017)

Councillor Galbraith gave a report on proposals to replace some minor injury units with 'Urgent Care' centres. Discussion took place. Members expressed concern that facilities are to close in the Holderness/Withernsea areas. It was noted that Councillor Galbraith is on the relevant ERYC committee and will report the Town Council's concerns.

17. TO RECEIVE A REPORT ON THE ANNUAL REVIEW OF THE TOWN COUNCIL EMERGENCY PLAN AND SNOW EMERGENCY PLAN

Councillor Mrs Duckles and Councillor C Duckles had reviewed the plans and it was agreed that both plans are to remain the same as for last year. They will check the emergency box in the office and charge the radios.

18. TO NOTE THE NEXT FULL TOWN COUNCIL MEETING IS TO BE HELD AT 7PM ON TUESDAY 20 DECEMBER 2016 AT BROUGH COMMUNITY CENTRE - noted