

ELLOUGHTON-CUM-BROUGH TOWN COUNCIL

**MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 19 JANUARY 2016
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum – One member of the public was present and spoke on matters relating to Item 7.

Present: Councillor Credland (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Mrs Duckles, C Duckles, P Duckles Galbraith, Mrs Kerwin, Luckraft, Muzaffar and Scaife

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillor Ms Rowe

2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest.

3. POLICE

3.1 To receive a report on crime figures – PCSO Steve Lynch gave a report on the latest crime figures.

3.2 To consider an email from Humberside Police Inspector Coulthard regarding the re-introduction of Community Partnerships – Councillor Mrs Galbraith is to attend. It was noted that Ward Members had also been invited.

4. TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING HELD ON 15 DECEMBER 2015 AND 12 JANUARY 2016

It was proposed by Councillor Scaife, seconded by Councillor Mrs Galbraith and agreed unanimously that both sets of minutes be signed as true and accurate records of the meetings.

Resolved: Both sets of minutes be signed as a true and accurate records of the meetings.

5. TO NOTE COMMITTEE MINUTES

5.1 Village Environment Committee held on 9 December 2015 - noted

5.2 Development, Planning, Highways and Safety Committee held on 9 December 2015 - noted

6. TO RECEIVE A REPORT ON THE HUMBERSIDE FIRE AUTHORITY CONSULTATION AND THE CONSULTATION SESSION HELD AT MORRISONS IN BROUGH ON MONDAY 18 JANUARY 2016

Councillors Mrs Duckles, Mrs Galbraith, Galbraith, Luckraft and Muzaffar had attended. Councillor Galbraith gave a report and it was noted that the Fire Service would like people to rate all the proposals not just their local service. The East Riding of Yorkshire Council are to be consulted separately. Councillors Mrs Duckles, Luckraft and Mrs Galbraith had all asked why the Fire Service is building a three bay fire station at Brough if they are considering reducing it to only one fire engine. It was noted that very often one of the engines is out covering other area. Councillor Muzaffar agreed with the other members. Members decided they would respond individually to the consultation online rather than send a response from the Town Council.

7. TO RECEIVE AN UPDATE ON CHAIN OF OFFICE

The Chairman reported that a chain of office is to be donated to the Council. It was noted that it is not a donation of funds and the donation is anonymous.

Signed as a True and Accurate Record by the Chairman Date

8. TO CONSIDER THE TREE REPORT AND TO CONSIDER WORK REQUIRED

The tree report was considered along with a report and quote from the tree surgeon. It was proposed by Councillor Galbraith seconded by Councillor C Duckles and agreed unanimously not to fell any trees unless they are in a dangerous condition or are in danger of becoming dangerous. It was proposed by Councillor Scaife, seconded by Councillor P Duckles and agreed unanimously to carry out the necessary work, using Ferriby Fencing tree surgeons.

Resolved: The Town Council will not fell any trees unless they are in a dangerous condition or are in danger of becoming dangerous.

Resolved: To carry out necessary tree work using Ferriby Fencing tree surgeons.

9. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL (ERYC) WARD MEMBERS

Councillor Galbraith gave a report on Council Tax, more delays to the Brough South development and the bridge over the railway. He also reported on parliamentary reform, devolution and the 'Northern Powerhouse'. ERYC would like to merge with North and West Yorkshire or with North Yorkshire and York. ERYC has been shortlisted by the Local Government Chronical in the category: Best Council of the Last 20 Years.

10. TO RECEIVE COMMUNITY REPORTS

10.1 **Petuaria Community Forum** – Councillor Galbraith gave a report. The Forum has been informed that they cannot spend the remainder of the ERYC High Street Fund grant on seats. They are considering other options.

10.2 **Community Led Planning (CLP) Group and to note a copy letter from the CLP Group to Councillor Parnaby of East Riding of Yorkshire Council** – Councillor Muzaffar gave a report. The CLP group are disappointed that the Town Council do not intend to go down the neighbourhood plan route. The copy letter to Councillor Parnaby was noted. Councillor Muzaffar reported that the group has also written to John Hannah, Highways Officer at ERYC, requesting the loan of speed camera equipment to the police.

10.3 **Village Hall** – Councillor Mrs Brogden gave a report and thanked the Town Council on behalf of the Village Hall for the grant of £10,000 towards refurbishment. A thank you letter had also been received (see Item 15.1).

11. TO CONSIDER THE HUMBER NATURE PARTNERSHIP CONSULTATION ON HUMBER HIGH TIDE ROOST DRAFT REPORT

The report was noted.

12. FLOODING

12.1 **To note an email and information received from the Environment Agency on their work to manage and reduce flood risk on the Humber** - noted

12.2 **To note the East Riding Local Flood Risk Management Strategy 2015-2027 and the Flood Risk Management Plan – Kingston upon Hull and Haltemprice Catchment (within East Riding of Yorkshire) 2015-2021** - noted

12.3 **To note an email from the Flood Advisory Service regarding their Flood Advisory Service Roadshow held in Beverley on 14/15 January 2016** - Councillor C Duckles had attended and gave a report. It had mainly been a roadshow to show products available to help alleviate flooding

12.4 **To note sources of flood funding (supplied by ERYC) – noted**

13 TO CONSIDER MATTERS FROM HUMBER & WOLDS RURAL COMMUNITY COUNCIL

Councillor Mrs Brogden is to attend the Annual General Meeting on 23 January 2016.

14 TO CONSIDER MATTERS FROM EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THEIR LATEST NEWSLETTER

Nothing to report. The latest newsletter was noted.

15. FINANCE & ADMINISTRATION

15.1 **To note a thank you letter from the Village Hall regarding the latest Town Council grant and a thank you letter from the British Red Cross for the grant of £100 - both noted**

15.2 **Christmas Tree Festival** – Councillor Mrs Brogden gave a report and thanked everyone who had helped with the event. The Remembrance Tree at the festival and over the Christmas period at the Petuaria Centre had raised a total of £453 for Sunshine House in Hull. Councillor Mrs Brogden and Councillor Mrs Galbraith are to visit Sunshine House to present the cheque.

15.3 To approve the Responsible Financial Officer's report and cheques for signature

Income		amount			
Christmas Tree Festival sponsorship		200.00			
Christmas Tree Festival income		137.60			
Expenditure		amount	vat	total	budget
Brough Methodist Church					
	room hire	80.00		80.00	Administration
	staff	3,355.20		3,355.20	Remuneration
	NIC/PAYE/EMPNIC	1,099.24		1,099.24	Remuneration
	Pension	1,376.71		1,376.71	Remuneration
	office electric - dd	56.19	2.81	59.00	Office Accommodation
	Council Tax - dd	156.00		156.00	Office Accommodation
	litter picks/ press del.	603.01	120.61	723.62	Agency Workers
	Remembrance Tree	453.00		453.00	fundraising
	technical support	17.00	3.40	20.40	Administration
	Press exp. x 2 & leaflet	675.00		675.00	Arts & Publicity
	Press & leaflet printing	677.00		677.00	Arts & Publicity
	monthly inspection	40.00	8.00	48.00	Village Environment
	maintenance	2,451.00		2,451.00	Village Environment
	telephone - dd	240.28	48.05	288.33	Administration
	broadband dd	75.00	15.00	90.00	Village Environment
	supplies	89.34	17.89	107.23	Village Environment
	travel	22.05		22.05	Administration
	window cleaning	10.00		10.00	Office Accommodation
	supplies	2.50		2.50	Administration
	telephone allowance	52.00		52.00	Administration

It was proposed by Councillor Galbraith, seconded by Councillor Mrs Brogden and agreed unanimously to approve the finance report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

16. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

16.1 To consider an email from ERYC regarding the setting up of a District Neighbourhood Watch Group in the area – It was agreed that neighbourhood watch groups are to be encouraged. It was agreed to place an article in the next issue of the Petuaria Press.

16.2 To note the latest East Riding Parish News - noted

17. TO NOTE THE NEXT FULL COUNCIL MEETING IS TO BE HELD AT 7PM ON TUESDAY 16 FEBRUARY 2016 AT BROUGH COMMUNIITY CENTRE