

ELLOUGHTON-CUM-BROUGH TOWN COUNCIL**MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 17 MAY 2016
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum – there were no members of the public present

Present: Councillors Credland (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Mrs Duckles, C Duckles, P Duckles, Galbraith, Mrs Kerwin, Luckraft, Muzaffar, Ms Rowe and Scaife

1. **TO ACCEPT APOLOGIES** – all Members present
2. **TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest.

3. **HUMBERSIDE POLICE**

3.1 **To receive a report from the Police and to consider the latest crime figures** – PCSO Lynch attended the meeting. Crime figures are now available on the police website. Following a question from Councillor Mrs Duckles, it was noted that PCSO's are to continue to walk the beat. Councillor Mrs Duckles requested the police ask older children on bicycles to slow down on the pavement, especially when passing pedestrians. The Chairman asked PCSO Lynch for an update on the mess left in the Elloughton Road play area the previous Friday evening and if the CCTV had been checked. Councillor Mrs Brogden reported that the Village Hall Management Committee is happy for the new PC to have a key to the Village Hall to access the CCTV as the previous PC had done. Councillor Mrs Kerwin asked if it would help if the police had a dedicated Councillor to liaise with for a report to council if no one can attend a meeting. PCSO Lynch reported that they do not always know if they can attend a meeting until the last minute as they may be called out but the policing team already liaise with the Clerk.

3.2 **To note the next Community Partnership Police and Partners Meeting (Haltemprice, High Hunsley and Dale) to be held on Wednesday 15 June at Hessle Town Hall** - noted

3.3 **To note Issue 15 of the 'Tackling Anti-Social Behaviour in Our Community' six-monthly update** - noted

4. **TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING HELD ON 19 APRIL 2016**

It was proposed by Councillor Galbraith, seconded by Councillor Ms Rowe and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

Resolved: The minutes be signed as a true and accurate record of the meeting.

5. **TO NOTE COMMITTEE MINUTES**

5.1 **Village Environment Committee held on 13 April 2016** – noted

5.2 **Development, Planning, Highways and Safety Committee held on 13 April 2016** - noted

6. **TO CONSIDER A PROPOSAL TO SET UP A WORKING PARTY TO DEVELOPMENT A COMMUNITY CHAMPION AWARD SCHEME FOR LOCAL VOLUNTEERS**

The Chairman gave a report. He felt many people do a lot of work for the community for very little recognition. It was proposed by Councillor Mrs Galbraith, seconded by Councillor Ms Rowe and agreed unanimously to set up a working party. Members to be Councillor Mrs Duckles, Chairman, Councillor Mrs Galbraith, Councillor Galbraith, Councillor Mrs Kerwin and Councillor Ms Rowe

Signed as a True and Accurate Record by the Chairman Date

7. TO CONSIDER ORGANISING A TALK FOR THE TOWN COUNCIL AND PLAYING FIELD ASSOCIATION BY HULL UNIVERSITY ARCHAEOLOGY DEPARTMENT ON THEIR 2014 INVESTIGATIONS OF ROMAN REMAINS ON THE BURRS PLAYING FIELD

Councillor Galbraith had organised a talk by Hull University for the afternoon of 25 May 2016 for Councillors and members of the Playing Field Association.

8. TO RECEIVE A REPORT ON THE EAST YORKSHIRE TOWN COUNCILS NETWORK

Councillor Mrs Duckles gave a report. A talk had been given on lightning speed broadband, Councillor Mrs Duckles had reminded them that a good proportion of the East Riding is tied to broadband by Kcom.

9. TO RECEIVE COMMUNITY REPORTS

Village Hall - Councillor Mrs Brogden reported installation of LED lighting is to go ahead shortly. A WREN grant of £3,590 has been awarded for replacement gutters and down pipes. It will also go towards a replacement disabled ramp. Councillor Credland reported the Atkinson Foundation are considering funding a defibrillator for the outside wall of the Village Hall.

10. TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL (ERYC) WARD MEMBERS

Ward Member Galbraith reported that the new ERYC Chairman is Councillor John Dennis and his Deputy is Councillor Caroline Fox. Councillor Galbraith is now on the ERYC Western Area Planning Committee and the Strategic Planning Committee. He had been to a day seminar on fracking.

Councillor Galbraith reported on the ERYC library consultation. Proposals have been drawn up and are going out to formal consultation. It is proposed to cut mobile libraries by half. It is proposed to close the library in Brough on Tuesdays and Fridays and cut other opening hours. Councillor Mrs Duckles expressed concern that although ERYC has designated the Petuaria Centre as an emergency rest centre there is no emergency phone in the foyer and mobile phone signals are not available within the building.

Ward Member Meredith reported on a Value in the Community Seminar he is to attend and on parking issues on the Oval. Councillor Meredith is voluntarily organising the installation of a private parking area at Chariot House with help of friends. Councillor Meredith also reported on which ERYC committees he is on.

11. TO CONSIDER MATTERS FROM HUMBER & WOLDS RURAL COMMUNITY COUNCIL

Nothing to report

12. TO CONSIDER MATTERS FROM EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THEIR LATEST NEWSLETTER

Councillor Galbraith reported on a meeting held on 30 April 2016. Consideration had been given to restructuring. Discussion followed on devolution. Newsletter noted.

13. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

13.1 To consider the East Riding Local Plan – Consultation on Draft Open Space Supplementary Planning Document – Councillor Meredith suggested checking for any unallocated land. Discussion followed. Members had no comments to make on the consultation.

14. FINANCE & ADMINISTRATION

14.1 To consider and approve the 2015/16 Internal Audit Report – The Internal Auditor’s report was considered. The Internal Auditor remained satisfied that the financial records of the Council continue to be well maintained. He had completed Section 4 of the Annual Return. Following consideration it was proposed by Councillor Ms Rowe, seconded by Councillor Mrs Kerwin and agreed unanimously that the Internal Auditor’s Report be approved.

Resolved: To approve the Internal Auditor’s Report.

14.2 To consider and approve by resolution the Annual Accounting Statements for 2015/16 (Section 2 of the Annual Return) as signed and dated by the Responsible Financial Officer – The Accounting Statements in Section 2 of the Annual Return had been prepared by the Clerk/Responsible Financial Officer in accordance with national guidelines showing the Councils current financial position with receipts and payments for the year ended 31 March 2016. Following consideration it was proposed by Councillor Mrs Galbraith, seconded by Councillor Mrs Kerwin and agreed unanimously that Section 2 of the Annual Return be approved, signed and dated by the Chairman.

Resolved: To approve Section 1 of the Annual Return for the financial year 2015/16

14.3 To note a thank you card from In Bloom for the 2016/17 grant - noted

14.4 To approve the Responsible Financial Officer’s report and cheques for signature

Income					
	Art Exhibition sponsor	100.00			
	ERYC paths grant	722.00			
	ERYC precept (first half)	76,605.00			
	Allotments Assoc. - rent	558.00			
Expenditure		amount	vat	total	budget
Salaries	staff	3,400.44		3,400.44	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,180.89		1,180.89	Remuneration
ERYC	Pension	1,440.61		1,440.61	Remuneration
Southern Electric	office electric - dd	56.19	2.81	59.00	Office Accommodation
ERYC	Council Tax - dd	160.00		160.00	Office Accommodation
Altodigital	Copier charges - dd	14.04		14.04	Administration
Stafforce Personnel	Agency Workers	175.36	35.07	210.43	Agency Workers
Sound Solutions	maps	185.50	37.10	222.60	Arts & Publicity
Brough Comm. Centre	Centre hire for Art Exhib.	176.08		176.08	Arts & Publicity
Imagedata Ltd	Map printing	310.00		310.00	Arts & Publicity
A Johnson	Internal Audit	465.00		465.00	Administration
Peterson (GB) Ltd	printer cartridges	155.25	31.05	186.30	Administration
Zurich	Insurance renewal	744.61		744.61	Administration
ERYC	supplies	40.41	8.08	48.49	Administration
Mrs LJ Smith	supplies - hazard tape	6.73	1.35	8.08	Administration
	EII URC - room hire	15.00		15.00	Administration
	travel	59.85		59.85	Administration
Mr G Priestley	fence paint supplies	73.67	14.73	88.40	Village Environment
ERYC	litter bin & installation	377.16	75.43	452.59	Village Environment
HAGS SMP	inspection	40.00	8.00	48.00	Village Environment
HAGS SMP	repairs	767.70	153.54	921.24	Village Environment
HAGS SMP	repairs	276.00	55.20	331.20	Village Environment
Richard Lancaster	follow up tree inspections	150.00		150.00	Village Environment

It was proposed by Councillor Ms Rowe, seconded by Councillor Mrs Galbraith and agreed unanimously to add the two defibrillators to the Council’s Insurance and to approve the finance report and pass the cheques for signature.

Resolved: To add the two new defibrillators to the Council’s Insurance, to approve the finance report and pass the cheques for signature

15. NEXT FULL COUNCIL MEETING - 21 JUNE 2016 AT BROUGH COMMUNITY CENTRE – noted

Signed as a True and Accurate Record by the Chairman Date