

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 16 JUNE 2015
IN THE COMMITTEE ROOM AT BROUGH COMMUNITY CENTRE**

Public Forum

A member of the public, who is also a member of the Community Led Planning Group (CLP), gave a presentation on traffic issues in Elloughton and Brough. He had petitioned the East Riding of Yorkshire Council (ERYC) two years ago asking that the speed limit be enforced on Stockbridge Road and had written to ERYC several times. He took the opportunity to ask Ward Councillor Galbraith for a response to his latest letter.

As a member of the CLP he requested the Town Council publish a comprehensive list of traffic issues on their website. Also, a one-off separate sheet within the Petuaria Press together with a resume of what is being done about them and a request for people to identify issues they may have. He asked that the Town Council petition local businesses regarding traffic speed, parking and general road courtesy, ask them to set an example and give them advance warning of any possible speed monitoring.

He noted that the CLP would like to meet with Dale and Hunsley Ward Councillors about the broader traffic issues identified by the CLP exercise. He informed Council that a formal annual report from the CLP would be given at the July full Council meeting.

Councillor Galbraith gave a response and agreed to chase a response from ERYC. He felt that a website bulletin and leaflet would confuse the public as it is an ERYC matter, Councillors agreed. Councillor Mrs Duckles reported that ERYC have carried out many speed checks within the parish in recent times and the statistics did not meet the levels required for implementation of speed restrictions.

A local police community support officer was present at the meeting and felt that, in his direct experience of speed checks using a speed gun, some cars appear to be going faster than they actually are. He reminded Members that the 20mph speed limit is advisable only, so unfortunately is unenforceable. It was noted that the Town Council will continue to make representations to ERYC on highways issues.

The Chairman thanked the member of public for attending the meeting and it was noted that the suggestions for the website and Petuaria Press would go to the appropriate committees.

Present: Councillor Credland (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Mrs Duckles, C Duckles, P Duckles, Galbraith, Mrs Kerwin, Luckraft, Muzaffar, Ms Rowe, Scaife

1. **TO ACCEPT APOLOGIES** – none
2. **TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA**

Councillor Credland declared an interest for Item 3 on the agenda.

3. **TO DECIDE ON CO-OPTION OF TWO NEW TOWN COUNCILLORS**

Councillor Credland declared an interest and left the meeting for the discussion and vote. Following discussion and voting it was resolved as follows.

Resolved: Yvonne Kerwin and Sam Muzaffar are co-opted onto the Council.

- 3.1 **Signing of new Councillors Declarations of Acceptance of Office** – the two new Members signed the Declarations of Acceptance of Office.

- 3.2 **Signing by new Councillors of the Agreement to abide by the Code of Conduct** – the two new Members signed the agreement
- 3.3 **To decide on co-option of new Councillors to committees** – it was agreed that both new Members would be placed onto the Arts, Publicity and Fundraising Committee.
- 3.4 **To add new Councillors names to the Town Council Snow and Ice Emergency Plan rota** – both names were added to the rota
- 3.5 **To decide on new Councillor training** – both new Members agreed to undertake the training offered by the East Riding & North Lincolnshire Local Council Association.
- 3.6 **To decide on new Councillor Code of Conduct training** - both new Members agreed to undertake training offered by the East Riding of Yorkshire Council.

4. TO RECEIVE A REPORT FROM THE LOCAL POLICE

PCSO Steve Lynch was present at the meeting and gave a report on crime for the month.

5. TO APPROVE THE MINUTES OF THE TOWN COUNCIL ANNUAL MEETING HELD ON 19 MAY 2015 AND TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING ALSO HELD ON 19 MAY 2015

It was proposed by Councillor Ms Rowe, seconded by Councillor Mrs Galbraith and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

Resolved: The minutes be signed as a true and accurate record of the meeting.

6. TO CONSIDER THE ANNUAL REPORT FROM THE COMMUNITY LED PLANNING GROUP

Members deferred the item to the next full Council meeting to be held on 21 July 2015, when members of the CLP would be present to give their annual report (see also Public Forum above).

7. TO RECEIVE A REPORT ON THE ELLOUGHTON ROAD PLAY AREA REFURBISHMENT PROJECT

Councillor Mrs Brogden gave a report. There had been problems with the equipment following installation but it has all now been rectified including reinstallation of part of the safety surface under the Cyclone in order to conform to minimum safety standards. Councillor Mrs Brogden was not at all pleased with the service provided by the play equipment company, especially as they had not informed the Town Council that an independent safety inspection would be needed. The Clerk reported that once confirmation had been received that the new equipment meets current safety standards, there would be no reason not to pass the cheque raised at the previous meeting for payment.

8. TO RECEIVE A REPORT ON A PRESENTATION BY THE HULL 2017 TEAM (RE CITY OF CULTURE) HELD ON 28 MAY 2015

Councillor Mrs Duckles gave a report. The current round of roadshows are aimed at businesses.

9. TO RECEIVE COMMUNITY REPORTS

Village Hall and Community Centre - Councillor Mrs Brogden had attended a Humber and Wolds Rural Community Council meeting and gave a report on making halls more welcoming to people with dementia.

10. TO NOTE COMMITTEE MINUTES/DRAFT COMMITTEE MINUTES

- 10.1 **Village Environment Committee meeting held on 10 June 2015** - noted
- 10.2 **Development, Planning, Highways & Safety Committee meetings held on 20 May and 10 June 2015** - noted

11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

- 11.1 **To receive a report from ERYC Ward Councillor Galbraith** – Ward Councillor Galbraith gave a report and introduced Ward Councillor Richard Meredith.
- 11.2 **To receive a report on the future of the ERYC Haltemprice and Hunsley Community Partnership** - Councillor Galbraith reported that the future of the community partnerships are under review. It was agreed to remove the item from the agenda until a decision had been made on the future of the partnerships.
- 11.3 **To note a briefing note from ERYC to guide Councils on the Code of Conduct issues that need to be considered when producing a Neighbourhood Plan** - noted
- 11.4 **To receive a report on the ERYC Town & Parish Council Liaison Meetings** – Councillors Mrs Brogden, Mrs Duckles, Mrs Galbraith, Ms Rowe and Scaife and the Deputy Clerk had attended the meeting. ERYC plan to roll out the paperless planning system to the whole of the East Riding. It was noted that the Town Council has worked with the paperless system for a couple of years and welcome the progress made.
- 11.5 **To consider notice that the Planning Inspector is to organise further hearing sessions in connection with the East Riding Local Plan Allocations Document proposed modifications of March 2015 - to hear only representations which relate to an allocation that is new, deleted, extended or reduced in size** - noted
- 11.6 **To note a photographic survey for ERYC archives** - noted

12. FINANCE & ADMINISTRATION

- 12.1 **To consider giving a grant to Elloughton-cum-Brough In Bloom** – It was proposed by Councillor Scaife, seconded by Councillor Ms Rowe and agreed by the majority that, in light of expenditure incurred, a grant of £750 be given to Elloughton-cum-Brough In Bloom.

Resolved: Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of £750 to Elloughton-cum-Brough In Bloom.

- 12.2 **To consider a start-up grant for the Petuaria Community Forum** – It was proposed by Councillor Ms Rowe, seconded by Councillor Scaife and approved by the majority to give a grant of £250 to the Petuaria Community Forum.

Resolved: Council will, in accordance with the powers under Section 137 of the Local Government Act 1972, incur the following expenditure which in the opinion of the Council is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of £250 to the Petuaria Community Forum.

12.3 To approve the Responsible Financial Officer's report and cheques for signature

Expenditure		amount	budget		
Westcott Services	window cleaning	20.00		20.00	Office Accommodation
Mrs K Brogden	travel	15.30		15.30	Administration
Stafforce	agency workers	108.24	21.65	129.89	Administration
Salaries	staff	3,355.44		3,355.44	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,099.05		1,099.05	Remuneration
ERYC	Pension	1,376.72		1,376.72	Remuneration
Southern Electric	office electric - dd	45.83	9.17	55.00	Office Accommodation
ERYC	Council Tax - dd	156.00		156.00	Office Accommodation
PPH	Office rent - dd	1,950.00		1,950.00	Office Accommodation
PPH	service charge	126.61		126.61	Office Accommodation
GA Coultish	maintenance	698.82		698.82	Village Environment
ERNLLCA	new Cllr training	300.00	60.00	360.00	Administration
Peterson (GB) Ltd	printer supplies	316.00	63.20	379.20	Administration
ERYC	supplies	25.14	5.03	30.17	Village Environment
ERYC	supplies	49.25	9.85	59.10	Village Environment
Mrs S Duckles	travel	39.00		39.00	Administration
Mrs LJ Smith	supplies	51.16	10.23	61.39	Village Environment
	keyboard/mouse	12.50	2.50	15.00	Administration
	supplies	13.72	0.42	14.14	Administration
	travel	19.35		19.35	Administration
ERYC	office refuse collection	50.00	10.00	60.00	Office Accommodation
ElleBrough In Bloom	grant	750.00		750.00	Grants
Petuaria Community Forum - grant		250.00		250.00	Grants

It was proposed by Councillor Mrs Galbraith, seconded by Councillor P Duckles and agreed unanimously to approve the finance report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

13. TO RECEIVE A REPORT FROM THE EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THE LATEST NEWSLETTER

Nothing to report, the newsletter was noted.

14. TO NOTE DATE AND TIME OF THE NEXT FULL COUNCIL MEETING

The next full Council meeting is to be held on Tuesday 21 July 2015 at 7.00pm