

ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 21 OCTOBER 2014
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH

Public Forum

Amenity Sweeping - Three members of Elloughton and Brough In Bloom attended the meeting and asked the Town Council to reconsider employing an amenity sweeper. The Chairman gave a response and it was noted that Hessle, Beverley and Cottingham Council's do not carry out litter clearing. In addition, the East Riding of Yorkshire Council (ERYC) carry out litter clearing in Beverley. Independent voluntary litter picking groups operate in Cottingham and Hessle roughly once a month and liaise with ERYC for collection of the refuse sacks. ERYC provide litter pickers, gloves, refuse sacks and florescent jackets. It was noted that as ERYC no longer carry out ad hoc litter picks, the Town Council will continue with their ad hoc litter picks. The Chairman felt Elloughton-cum-Brough is far cleaner than other towns and villages in the East Riding. Litter clearing carried out by ERYC on Special Expenses would create an extra cost to residents over and above the Precept. The Chairman offered to write an article for the next issue of the Petuaria Press with the aim of forming an independent volunteer litter picking group.

Bin emptying - It was noted that there had been an unusually high level of staff sickness at ERYC which had caused delays to all bin emptying and mechanical street sweeping. However, they were back on schedule. The Clerk requested that any future problems be reported to the Town Council office for immediate action rather than saved to report at a council meeting.

Seats - It was noted that several seats had been re-stained in the Town Council's rolling program of street furniture maintenance.

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Busk, Credland, Galbraith, Ms Rowe, Scaife, Mrs Smith

1. TO ACCEPT APOLOGIES

Apologies were received from Councillors Burgess, Mrs Duckles and Mrs Hudson.

2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no Declarations of Interest.

3. TO RECEIVE A REPORT FROM THE LOCAL POLICE AND CONSIDER THE 'FUTURE OF HUMBERSIDE POLICE MAKING A DIFFERENCE' DOCUMENT

PCSO Danby reported on crime figures. An investigation into recent burglaries is ongoing. Discussion followed. It was noted that the crime figures are still very low compared to other nearby built up areas.

The 'Future of Humberside Police Making a Difference' document was considered. PCSO Danby reported that there are no plans to close the Brough Police Office and a change in the shift system in April will result in more police officers being available.

4. TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING HELD ON 16 SEPTEMBER 2014

With the amendment from Councillor Galbraith to Councillor Mrs Galbraith at Item 11.2, it was proposed by Councillor Mrs Galbraith, seconded by Councillor Ms Rowe and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

Resolved: The minutes be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES

5.1 Village Environment Committee meeting held on 15 October 2014 – noted

5.2 Development, Planning, Highways & Safety Committee meetings held on 24 September and 15 October 2014 - noted

6. FINANCE & ADMINISTRATION

6.1 To approve the Responsible Financial Officer's report and cheques for signature

Income		£	
Second half of the Precept		75,300.00	
Expenditure			
Salaries	staff	3,333.34	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,025.32	Remuneration
ERYC	Pension	1,305.51	Remuneration
Southern Electric	office electric - dd	45.83	Office Accommodation
		9.17	vat
ERYC	Council tax - dd	153.00	Office Accommodation
Stafforce	agency worker	96.56	Agency Workers
		19.30	vat
KC	Internet - dd	75.00	Office Accommodation
		15.00	vat
	Telephone - dd	26.31	Office Accommodation
		5.26	vat
Playsafety Ltd	Annual Insp. The Burrs	65.00	Arts & Publicity
		13.00	Arts & Publicity
Letterbox Distribution	deliveries	235.00	Village Environment
Imagedata	Petuarua Press printing	385.00	Arts & Publicity
Exell Technology Ltd	CCTV enhancements	1,373.00	income from grant
		274.60	vat
ERYC	Supplies	27.62	Administration
		5.52	vat
GA Coultish	maintenance	1,246.44	Village Environment
Royal British Legion	Poppy Wreath	55.00	Administration
Mrs LJ Smith	postage	16.44	Administration
	supplies	33.88	Administration
		6.33	vat
	phone allowance (Oct)	52.00	Administration
	travel	68.40	Administration
ERNLLCA	conference x 3	240.00	Administration
		48.00	vat
Peterson (GB) Ltd	Lazer printer cartridges	310.50	Administration
		62.10	vat
Glasdon Uk Ltd	seat for play area	400.47	donation ECO Friends
		80.09	vat
East Riding Engraving	plaque for seat (lifestyle)	37.50	donation ECO Friends/Administration
		7.50	vat

It was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Galbraith and agreed unanimously to approve the finance report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO NOTE THE RESULTS OF THE ERYC BOUNDARY REFERENDUM

Councillor Galbraith gave a report. It was noted that there had been an overwhelming vote against merging with Hull.

Signed as a True and Accurate Record by the Chairman Date

8. TO RECEIVE COMMUNITY REPORTS

Village Hall - Councillor Mrs Brogden reported on the AGM of the East Riding Association of Rural Community Buildings. Their next project for the Village Hall, funds permitting, is to fit perspex panel protectors to the doors and have the outside of the building cleaned.

Unity Youth Club – Councillor Mrs Smith reported that the Youth Club is still on track and they will shortly be advertising for youth workers.

Faceless Arts Project – A thank you letter and report had been received from Faceless Arts on their summer project which had been supported by the Town Council. In the next few months Faceless Arts hope to visit to bring the Town Council a full size framed silk painting and some bunting for display

Citizens Advice Bureau – an update had been received. Following the article in the Petuaria Press, three new volunteers have been recruited from Brough who would all like to be based in Brough when they have completed their training.

School Crossing Patrol – Joan Coultish has been recognised by the East Riding of Yorkshire Council for 25 years of service at a special presentation to celebrate eight long serving Crossing Patrol Officers. Joan worked at Brough crossroads for many years and now works on Elloughton Road.

Defibrillators – It was noted that a defibrillator is held at the GP Practice in Brough. Members agreed one should be installed in Elloughton and another in Brough to be available 24 hours for public use and operate with a telephone help line. It was agreed that Councillors would research the provision and installation of defibrillators.

GP Practice Patients Group – the Chairman reported that the Practice would like to expand the surgery by building upwards to make the whole building two storeys, however, it will be driven by availability of funding.

Elloughton-cum-Brough In Bloom – The In Bloom team had been awarded four awards at the Award Ceremony including one gold and one commendation. They had received Silver Gilt overall. The Town Council thanked the In Bloom team for their hard work in keeping Brough and Elloughton looking so good.

9. TO RECEIVE A REPORT ON THE BROUGH SOUTH LIAISON GROUP

Councillor Galbraith reported on the delays to the building of the Moor Road railway bridge and reported that he hopes to hold a Liaison Group meeting in the near future.

10. TO CONSIDER A LETTER FROM A LOCAL RESIDENT REQUESTING TOWN COUNCIL SUPPORT FOR THE HIGHWAY AGENCY'S PROJECT TO INSTALL A CYCLE LINK ALONGSIDE THE A63 BETWEEN BROUGH TO NORTH FERRIBY

The Chairman gave a report. It was agreed to write to the Highways Agency in support of the scheme and request that the project be moved forward as soon as possible.

11. EAST RIDING OF YORKSHIRE COUNCIL (ERYC)

11.1 **To receive a report from ERYC Ward Members** – Councillor Galbraith gave a report on various matters affecting the East Riding.

11.2 **To receive a report from the Haltemprice and Hunsley Community Partnership** - Councillor Galbraith gave a report. The next meeting is to be held on 22 October 2014 at Cottingham, the Chairman sent his apologies.

11.3 **To receive a report on the adoption of roads and open spaces** – no further progress had been made.

Signed as a True and Accurate Record by the Chairman Date

- 11.4 **To comment on the existing locations of Polling Stations within the parish and comment on the ERYC proposal to continue to use the current locations** – It was suggested that the Community Centre had ample parking and is near the voting population.
- 11.5 **To consider a request by the Local Access Forum for any issues the Town Council may have with verges within the parish to enable pedestrians and riders to access the countryside, designated public rights of way and bridleways** – It was agreed to ask the Access Forum to consider the verge on the High Road, between Elloughton and Welton: it is used by many children to walk to and from South Hunsley School but also as a ‘rat run’ by drivers delivering/collecting children to/from South Hunsley School which makes it dangerous. It would more safely link residents of Elloughton and Welton with the public rights of way, bridleways and countryside of Welton Dale and Elloughton Dale. It would allow people to walk more easily and safely to enjoy the great views from the seats looking out over the river from the high vantage point. It was agreed to ask for the verge on the east side of Welton Road from Loxley Way to Common Lane to be considered to enable a link to nearby public rights of way and the countryside and to improve the already well used route by children along the verge to and from South Hunsley School.
- 11.6 **To note the first meeting of the local ERYC Dog Fouling Scheme Group** – Councillor Mrs Duckles and Councillor Mrs Galbraith are to attend the first meeting on 3 November 2014.
- 11.7 **To note an update and recent press release on the ERYC Broadband East Riding project** – an email from ERYC was noted.
- 11.8 **To note the ERYC Parish News October 2014** – noted
- 11.9 **To note a response from ERYC on drainage clearance** – Following emails to ERYC from the Clerk expressing concern about local waterways, an email had been received from Nigel Leighton. During the early part of this year, his Flood Risk Management Team became aware that the watercourses in Brough in ERYC riparian ownership were in need of some maintenance works. In March an ERYC contractor carried out works on both Elloughton Beck and Main Drain between Welton Road and the railway lines, which included clearing vegetation and potential blockages. ERYC were not aware that there are any further sections of watercourse, owned by the East Riding, which need maintaining, although had agreed to arrange for a Flood Risk Management Catchment Engineers to carry out an inspection. It was noted that following the inspection, ERYC are to carry out further necessary maintenance work on the parts of the waterways in their riparian ownership. Funding has already been secured and a contractor arranged.
- 11.10 **To receive a report from the ERYC Town & Parish Council Planning Event held at Bishop Burton College on 9 October 2014** – no Members had attended the meeting.

12. TO CONSIDER JOINING THE EAST YORKSHIRE TOWN & PARISH COUNCIL NETWORK

The Chairman gave a report. It was agreed that the Town Council do not wish to join the network at the present time.

13. TO RECEIVE A REPORT FROM THE EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THE LATEST NEWSLETTER

Councillor Galbraith gave a report on the AGM held on 18 September 2014 and the District Committee meeting held on 8 October 2014. He reminded members of the conference to be held on Friday 14 November 2014. It was agreed that the Clerk would book places at the conference for Councillor Mrs Galbraith, Councillor Galbraith and Councillor Davis. September Newsletter noted.

14. TO RECEIVE A REPORT FROM HUMBER & WOLDS RURAL COMMUNITY COUNCIL AND EAST RIDING VOLUNTARY ACTION SERVICES AND TO NOTE THE LATEST NEWSLETTER

An event is to be held on 19 November 2014 at Eastrington Village Hall. October Newsletter noted.

Signed as a True and Accurate Record by the Chairman Date

15. TO RECEIVE A REPORT FROM THE WORKING GROUP REVIEWING THE TOWN COUNCIL EMERGENCY PLAN AND WINTER EMERGENCY PLAN

Councillor Galbraith gave a report. Councillor Mrs Duckles and Councillor Scaife had met to review the Winter Emergency Plan. An audit of the emergency box had been carried out and the Clerk had updated the rota of Members to help in a winter emergency.

The Clerk reminded the Working Party that Tony Barker of Brough Voluntary Action had offered help in an emergency and would like to be included in any emergency plan. The Clerk also reminded Members that the guidelines for the ERYC Local Grant Fund include a proviso that any application must have activities included in the Town Council's approved Community Emergency Plan. The Clerk requested that Members and/or the Working Party consider, carry forward and include a proposal in the plan if they wish to apply for funding for a project. The Clerk reminded Members that the Town Council Emergency Plan should be reviewed. Another meeting of the working party had been scheduled for 24 October 2014. The updated Winter Emergency Plan is to be circulated to members by Councillor Galbraith for adoption at the next full Council Meeting.

16. TO NOTE THE REMEMBRANCE SERVICE TO BE HELD AT THE WAR MEMORIAL AT 3PM ON SUNDAY 9 NOVEMBER 2014

The Chairman encouraged all members to attend the Service. The Town Council poppy wreath had been collected from the Royal British Legion and was passed to the Chairman to lay on the War Memorial at the service.

17. TO NOTE DATE OF NEXT MEETING

The next full Town Council meeting will be held at 7pm on Tuesday 18 November 2014 at Brough Community Centre