

ELLOUGHTON-CUM-BROUGH TOWN COUNCIL

**MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 18 NOVEMBER 2014
IN THE COMMITTEE ROOM AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum – no members of the public were present

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Mrs Duckles, Galbraith, Ms Rowe and Mrs Smith

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillor Busk, Credland, Mrs Hudson and Scaife.

2. TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no Declarations of Interest

3. TO RECEIVE A REPORT FROM THE LOCAL POLICE

No police officers were present at the meeting.

4. TO RECEIVE AND UPDATE ON THE HULL & EAST RIDING CITIZENS ADVICE BUREAU OUTREACH HELD AT BROUGH COMMUNITY CENTRE

The Chairman welcomed Lesley Thornley to the meeting, she gave a presentation and update on the CAB service in the East Riding, Hull and Brough. Issues and trends were discussed. It is hoped to start a second outreach in the New Year.

The article in the Petuaria Press appealing for volunteers had been successful and new volunteers are being trained to work locally. However, more volunteers are needed and it was agreed to run another article.

5. TO APPROVE THE MINUTES OF A FULL COUNCIL MEETING HELD ON 21 OCTOBER 2014

It was proposed by Councillor Ms Rowe, seconded by Councillor Mrs Smith and agreed unanimously that the minutes be signed as a true and accurate record of the meeting.

Resolved: The minutes be signed as a true and accurate record of the meeting.

6. TO NOTE COMMITTEE MINUTES

6.1 **Arts, Publicity and Fundraising Committee meeting held on 5 November 2014** - noted

6.2 **Development, Planning, Highways & Safety Committee meetings held on 5 November 2014** - noted

7. FINANCE & ADMINISTRATION

7.1 **To adopt updated Town Council Risk Assessments** – The following resolution was proposed by Councillor Davis, seconded by Councillor Ms Rowe and agreed unanimously.

Resolved: To adopt the Town Council risk assessments

7.2 **Administration & Finance Committee** – it was agreed to postpone the Committee meeting for one week and to meet at 4.30pm on 1 December 2014 at the Town Council office.

7.3 To approve the Responsible Financial Officer's report and cheques for signature

Income		£	
Transpennine Express - litter bin donation		364.57	
Christmas Tree Festival sponsors		160.00	
Expenditure			
Salaries	staff	3,333.34	Remuneration
Inland Revenue	NIC/PAYE/EMPNIC	1,025.32	Remuneration
ERYC	Pension	1,305.51	Remuneration
Southern Electric	office electric - dd	52.38	Office Accommodation
		2.62	vat
ERYC	Council tax - dd	153.00	Office Accommodation
Stafforce	agency worker	146.08	Agency Workers
		29.21	vat
altodigital	copier charges	6.02	Administration
		1.20	vat
A Johnson	Internal Audit	228.90	Administration
ERYC	litter bin Brough Corner	364.57	Village Environment
		72.91	vat
mnbcomputing	backup drive/reconfigure	119.11	Administration
		23.82	vat
ERYC	Supplies	27.17	Village Environment
		5.43	vat
Mrs K Brogden	supplies for Xmas Fest	165.19	Fundraising
		29.02	vat
Mrs LJ Smith	supplies	13.32	Administration
		1.66	vat
	travel	32.40	Administration

The following resolution was proposed by Councillor Mrs Smith, seconded by Councillor Mrs Galbraith and agreed unanimously.

Resolved: To approve the Finance Report and pass the cheques for signature.

8. TO CONSIDER AND COMMENT ON THE ERYC ELLOUGHTON/BROUGH TRANSPORT STRATEGY 2015-2029

The Chairman gave a report. Members felt very strongly that the plan does not address transport congestion and traffic issues caused by both the vast increase in population over recent years and the projected considerable further increase in population over the next few years. Together with Elloughton-cum-Brough's unique position between the River Humber and the A63, resulting in extremely limited road links in and out, Members felt it surprising to find there are no proposals to alleviate the existing congestion at the A63 junctions in the near future. It was proposed by Councillor Davis, seconded by Councillor Mrs Galbraith and agreed unanimously not to sign the plan. It was noted that a separate review of parking is to be carried out by ERYC in the near future.

9. TO RECEIVE COMMUNITY REPORTS

WW1 North Ferriby – An email had been received from the organiser of an event to be held in North Ferriby in 2015 to commemorate soldiers from East Riding villages who lost their lives in WW1. A copy of the War Memorial inscription had been sent. Members did not know of any information but suggested he contact Denny Lincoln and BAE Systems (for their archives). Councillor Ms Rowe is to contact the local genealogy group.

Village Hall – Income is down and the Management Committee are looking to apply for grants to complete the refurbishment. The East Riding Area Community Halls Western Area Network meeting had been held at the Village Hall.

Signed as a True and Accurate Record by the Chairman Date

Town Forum – Councillor Galbraith is to organise a meeting date in the second half of January 2015 and write an article for the Petuaria Press. Once a date is organised, the Town Council office will contact all local businesses, schools and community groups that they have an email address for.

10. TO NOTE A RESPONSE FROM THE HIGHWAYS AGENCY'S MANAGEMENT AGENCY A-ONE+ REGARDING THE PROPOSED CYCLE LINK BY THE A63 BROUGHT TO NORTH FERRIBY AND TO NOTE AN EMAIL FROM ERYC REGARDING THE SAME PROJECT

The Chairman gave a report. Responses from the Highways Agency and ERYC were noted.

11. EAST RIDING OF YORKSHIRE COUNCIL

11.1 To receive a report from ERYC Ward Members – Councillor Galbraith gave a report on various issues including the ERYC Local Plan, Overview and Scrutiny and a Yorkshire and Humber Reserve Forces & Cadets Association meeting he had attended.

11.2 To receive a report from the Haltemprice and Hunsley Community Partnership – Councillor Galbraith gave a report on the Community Partnership. Councillor Mrs Smith gave an update on the formation of the Community Youth Group.

11.3 To receive a report on the adoption of roads and open spaces - Councillor Galbraith reported that some footpaths need to be corrected prior to adoption.

11.4 To receive a report on the proposed Moor Road railway bridge - Councillor Galbraith gave an update. It is unlikely that work will commence before April 2015.

11.5 To receive a report on the Brough South Liaison Group - Councillor Galbraith reported the Liaison Group is on hold.

11.6 To receive a report from the local ERYC Dog Control Partnership meeting – Councillor Mrs Galbraith gave a report. It was agreed unanimously not to take part in the scheme. It was agreed to run an article on dog fouling in the next Petuaria Press

11.7 To note the latest ERYC Parish News - noted

11.8 To consider Road Safety Week 17 to 23 November 2014 - noted

11.9 Chairman's Awards – It was agreed to make a nomination for the Community Award, Councillor Mrs Duckles agreed to facilitate the nomination and took the papers.

11.10 Survey on traveller and gypsy encampments on unauthorised land in the East Riding – Members had no comments.

12. TO CONSIDER THE PURCHASE OF TWO DEFIBRILLATORS FOR PUBLIC USE IN BROUGH & ELLOUGHTON AND OPERATED VIA A TELEPHONE HELP LINE

Councillor Mrs Smith gave a report. Councillor Davis to carry out further investigation.

13. TO RECEIVE A REPORT FROM THE EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION AND TO NOTE THE LATEST NEWSLETTER

Councillors Galbraith and Mrs Galbraith gave a report on the day conference. Newsletter noted.

14. TO RECEIVE A REPORT FROM HUMBER & WOLD'S RURAL COMMUNITY COUNCIL AND EAST RIDING VOLUNTARY ACTION SERVICES AND TO NOTE THE A NEWSLETTER

Councillor Davis gave a report. Newsletter noted.

15. TO RECEIVE A REPORT FROM THE WORKING GROUP REVIEWING THE TOWN COUNCIL'S EMERGENCY PLAN AND SNOW & ICE EMERGENCY PLAN AND TO ADOPT THE UPDATED SNOW & ICE EMERGENCY PLAN

The following resolution was proposed by Councillor Galbraith, seconded by Councillor Ms Rowe and agreed unanimously.

Resolved: To adopt the updated Snow and Ice Emergency Plan.

Councillor Galbraith gave a report on the Emergency Plan, the working group recommend that the Town Council's preferred emergency centre is the Petuaria Centre, in line with the ERYC emergency plan locally. Secondary centres would be the Village Hall and Blackburn Club. It was agreed Councillor Mrs Duckles would price two way radios. The following resolutions were proposed by Councillor Galbraith, seconded by Councillor Ms Rowe and agreed unanimously.

Resolved: To make the Petuaria Centre the Town Council's preferred emergency centre.

Resolved: Councillor Mrs Duckles is to spend up to £150 on two-way radios for the Town Council emergency box.

16. TO APPROVE TOWN COUNCIL MEETING DATES FOR 2015

The following resolution was proposed by Councillor Mrs Duckles, seconded by Councillor Davis and agreed unanimously.

Resolved: To approve the proposed meeting dates.

17. TO NOTE AN EMAIL FROM YORKSHIRE WATER REGARDING THEIR TAKEOVER OF ALL PRIVATE SEWAGE PUMPING STATIONS FROM 1 OCTOBER 2016

The email was noted, it was agreed Members would contact Yorkshire Water with any information.

18. TO NOTE DATE OF NEXT MEETING - 7pm on Tuesday 16 December 2014.