

Elloughton-cum-Brough Town Council
Minutes of Town Council Meeting held on Tuesday 15 January 2013
in the Committee Room at Brough Community Centre, Centurion Way, Brough

PUBLIC FORUM

Wolds & Riverbank Countryside Society grant application – The Chairman of the society gave a report on their grant application and explained that, although they did not receive the grant funding, they do still wish to purchase land adjacent to the Nature Reserve from Brantingham Park to turn into a meadow. See Item 6.1.1 below.

In-Bloom Roman Statue - The Chairman of In-Bloom gave a report in support of In-Bloom's request for the Town Council to take on a licence from the East Riding of Yorkshire Council for their statue. See Item 12 below.

PRESENT: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Busk, Credland, Mrs Duckles, Galbraith, Ms Rowe, Scaife

1. TO ACCEPT APOLOGIES

Apologies were received from Councillor Mrs Hudson and Councillor Mrs Smith.

2. TO ACCEPT TOWN COUNCIL MEMBERS DECLARATIONS OF INTERESTS AND WELCOME NEW MEMBER

2.1 Newly elected Member to sign a Declaration of Acceptance of Office, complete a Register of Interests and sign the Acceptance of Code of Conduct form – The Chairman welcomed Councillor Scaife who had been elected to the Council on an uncontested election for the vacancy created by the resignation of Councillor Mrs Gill. Councillor Scaife had completed a register of interests. He signed a Declaration of Acceptance of Office and the Acceptance of Code of Conduct form.

2.2 To elect new Member to committees – Councillor Scaife was co-opted onto the Village Environment and Development, Planning & Highways Committees.

2.3 To Accept Members Declarations of Pecuniary and Non-Pecuniary Interests relating to items on the agenda - Councillor Mrs Duckles declared a non-pecuniary interest in Items 6.1.1, 6.1.2, 7, 10.2 & 12 and signed the Declarations of Interest Book.

3. POLICE ISSUES

3.1 To Receive an Update on crime figures – The Chairman welcomed PCSO Nick Overton and PC Katie Hewitt to the meeting. Nick gave a report on crime figures for the month. A priority is problems with youths gathering outside Morrisons, intimidating customers. Councillor Mrs Duckles reported similar problems at Sainsburys where youths are asking customers to buy alcohol and cigarettes. The police agreed to add this to their priority list. The Chairman reported inconsiderate parking at Elloughton School and a paramedic had been unable to get through. Police have reported to highways and again requested parking restrictions outside the school. The Chairman reported a vehicle driven at speed on Elloughton Road, the police took details.

3.2 To Note the latest Humberside Police Parish/Town News Release - noted

4. TO APPROVE MINUTES OF A FULL COUNCIL MEETING HELD ON 11 DECEMBER 2012

It was proposed by Councillor Galbraith, seconded by Councillor Mrs Galbraith and agreed unanimously that the minutes of the Full Council Meeting held on 11 December 2012 be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES

5.1 Village Environment Committee 12 December 2012 – noted

5.2 Development, Planning, Highways & Safety Committee 12 December 2012 – noted

Signed as a True and Accurate Record by the Chairman Date

6. FINANCE & ADMINISTRATION REPORT

6.1 To Consider grant applications

6.1.1 **Wolds and Riverbank Countryside Society (WRCS)** – It was agreed to take £500 from the £3,000 2013/14 reserves allocation to give as a grant to WRCS in 2013/14. Councillor Mrs Brogden and the Clerk are to send details of grant giving bodies.

6.1.2 **Ladybird Pre-School** - Councillors considered the application and although they appreciate the hard work that goes into Ladybird Pre-School they decided they are not in a position to help with funding. Councillor Mrs Brogden and the Clerk are to send details of grant giving bodies.

6.2 **To Decide on the Precept Request for 2013/14 following receipt of a letter from ERYC on Council Tax Support funding 2013/14** – Recent changes to the council tax benefit system, imposed by central government, had resulted in a reduction of the council tax base figure. This will cause an increase in the cost of the precept to each household Elloughton and Brough. Even if the precept request stayed the same it would mean a 4.8% increase for a Band D property. To ease the change for 2013/14 ERYC will give the Town Council £6474.87 in council tax support funding but no funding is guaranteed for future years. All papers relating to the changes and funding had been circulated to members prior to the meeting. It was agreed unanimously that it is vital to maintain services and Members considered cost implications to parishioners.

It was proposed by the Chairman, seconded by Councillor Credland and agreed unanimously to reduce the 2013/14 precept request from £151,800 to £149,600, a 2% increase on the precept from 2012/13, with the shortfall being met from the ERYC council tax support funding and the remainder to go to reserves. As a direct result of the Government's tax base reduction a Band D property charge will not increase by 2% but by 6.8% (or £2.64 per year). This figure is only 80p more per year than if the precept request had remained the same as for 2012/13. An explanatory note is to be included in the Precept Supplement & Petuaria Press.

Resolved: The Town Council request a precept of £149,600 for 2013/14 with the shortfall from £151,800 being met by the ERYC council tax support funding with the remainder placed in reserves. Budgets to be as follows:

Expenditure Budgets 2013/14	£	Purpose
Footway Lighting Maintenance	1,530.00	Maintenance and electrical testing
Amenity Sweeping - Equipment	300.00	Equipment for amenity sweeping
Amenity Sweeping - Salaries	2,180.00	Cleaning/gardening Elloughton Rd play area
Remuneration	66,140.00	Salaries and associated costs
Agency Workers - Sweeping/deliveries	16,944.00	Amenity sweeping, deliveries, notice posting
Administration	8,200.00	Administration, insurance, audit fees, training
Parish Office Accommodation	11,600.00	Office accommodation expenses
Village Environment	14,000.00	Open spaces, footpaths, street furniture
Arts, Publicity and Fundraising	4,000.00	Petuaria Press, newsletter, events
Grants: WRCS Nature Res. LGA s137	500.00	For the nature reserve
Playing Field Association s137	500.00	For the Burrs playing field
Village Hall s145	1,500.00	For Village Hall maintenance
Cemetery s214(a)	2,000.00	For Cemetery maintenance
Citizens' Advice Bureau s137	3,000.00	For weekly CAB outreach service
Ell/Brough in Bloom s137	1,000.00	Grant to Elloughton-cum-Brough In-Bloom
Brough Voluntary Action s137	700.00	Grant to Brough Voluntary Action
PWLB Community Centre loan	8,791.00	Public Works Loan Board loan repayments
Salt Bin Refills	3,415.00	To refill Town Council salt bins
Contingencies / Projects	2,500.00	Contingencies / Projects
Elloughton Rd Play Area/Reserves	3,000.00	Elloughton Rd Play Area/Reserves
	151,800.00	

6.3 To Approve the Responsible Financial Officer's Report and Cheques for Signature

Income in December

Art Exhibition sponsors	60.00
Band Concert fundraising	234.50

January Expenditure

Salaries	Office/amenity sweeping	3,171.87	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,144.87	Remuneration
ERYC	Pension	1,218.14	Pension
Stafforce	agency workers	1546.42	Agency Workers
		309.29	Vat
ERYC (Apr to Jan)	council tax – dd	146.00	Office Accommodation
Southern Electric	office electric – dd	52.38	Office Accommodation
		2.62	Vat
KC	telephone – dd	240.39	Administration
		48.07	Vat
	Broadband – dd	75.00	Administration
		15.00	Vat
ImageData Group Ltd	printing press/leaflet	672.00	Arts & Pubs
Letterbox Distribution	Deliveries	211.50	Arts & Pubs
PPH	service charge	207.43	Office Accommodation
Parklane Services Ltd	play area repairs	781.19	Village Environment
		156.29	Vat
SMP (Playgrounds) Ltd	play area inspection	65.00	Village Environment
		13.00	Vat
Mrs LJ Smith	Travel	21.15	Administration
	office cleaning (10 weeks)	85.00	Office Accommodation
	Postage	82.50	Administration
	funding to relocate CC user (sewage flood)	20.00	Administration
	supplies - office calendars	4.98	Administration
		1.00	Vat
	supplies - leverarch labels	13.22	Administration
		2.64	Vat

It was proposed by Councillor Mrs Brogdenudson, seconded by Councillor Ms Rowe and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

6.4 To note completion of updated SLCC CiLCA qualification by the Clerk, Section 7 General Power of Competence

7. TO DECIDE ON MATTERS RELATING TO THE BROUGH SOUTH DEVELOPMENT

7.1 To Consider an update from ERYC including copy letters from the Highways Agency and Natural England – Councillor Galbraith gave an update on the progress of the planning application. The Chairman gave a report, he felt that both letters are unsatisfactory and ignore the central issues and concerns. He was of the opinion that the Highways Agency response seriously omits to address the fundamental problem of getting into and out of the Elloughton and Brough community. Whilst we are all concerned about accident statistics, the issue raised by the Town Council is about gridlock and traffic flows. He felt it important that the Town Council remind decision makers at every opportunity that Elloughton-cum-Brough is trapped between the A63 and the Humber and that we have no other access roads. 'Travel Plans' alone cannot address the issues generated by gross over development in the Brough area.

7.2 To Consider Ward Members consultation on the S106 agreement with interested parties – An email from ERYC Ward Councillor Galbraith summarising the proposed s106 agreement had been circulated. Councillor Galbraith gave a report. It was noted that a public meeting is to be held by Ward Members on Friday 18 January 2013. The Chairman reiterated that he had been told by ERYC that the Town Council would be kept informed and consulted over the last six months of negotiations and on the s106 agreements. He had asked the Clerk to write again to ERYC, this time to the Chief Executive, to say that he had spoke to Alan Menzies and Peter Ashcroft in April 2012 and both indicated to him that the Town Council would be fully consulted on the s106 agreement. As the development is moving forward and the s106 proposals are being prepared the Town Council would very much like to be consulted, as they were with the Bovis development. The Clerk had received a response from Nigel Pearson to say he had passed the email to Alan Menzies, ERYC Director of Planning & Economic Regeneration.

It was proposed by Councillor Davis, seconded by Councillor Ms Rowe and agreed unanimously that the Council's preferred options for the s106 agreement are as follows:

Resolved: the Town Council's preferred options for the s106 agreement are as follows:

- Recreational facilities for youths - in the form of a skatepark/bmx track. (Both ERYC and the Town Council have been searching for suitable land for the last 10 years - this is the ideal opportunity to find a suitable location)
- Recreational facilities for all - in the form of a public playing field with football pitches and play areas for all ages
- Allotment land – there are 36 people on the waiting list (there being only 16 allotments in the parish)
- Car parking for Brough Station – to help alleviate road congestion
- Road connection to Melton Business Park - essential
- Improvements to the A63 junction - essential

Clerk to forward the Town Council's preferred option for the s106 agreement to ERYC.

8. TO CONSIDER MATTERS RELATING TO EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)

8.1 To Consider advanced Chairmanship training – noted, no members wished to attend.

8.2 To Consider a free all-day seminar on Neighbourhood Planning, date to be arranged prior to the end of March 2013 – Councillors Mrs Duckles, Busk and Scaife expressed an interest in attending the event.

8.3 To Note the latest newsletter - noted

9. TO CONSIDER MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL (HWRCC) AND EAST RIDING VOLUNTARY ACTION SERVICES (ERVAS)

The Chairman gave a report.

10. TRAFFIC MANAGEMENT/PARKING ISSUES

10.1 To Receive a Report from ERYC Ward Councillor Galbraith on Traffic Management/ Parking Issues in Brough – nothing to report.

10.2 To Receive a Report on a response from ERYC to the Petition from Residents requesting a traffic review and traffic calming on Saltgrounds Road and Skillings Lane – Ward Councillor Galbraith reported that the petition is still with ERYC Highways.

Signed as a True and Accurate Record by the Chairman Date

- 10.3 **To Receive a report from ERYC on the Town Council's request for double yellow lines on one side of Elloughton Road/Main Street** – Ward Councillor Galbraith reported that the matter is being looked at by ERYC Highways and photographic evidence is requested. Discussion followed, Members to take photographs and forward to Councillor Galbraith..
- 10.4 **To Receive a Report on the ERYC review of one hour no parking restrictions in Station Road and King Edward Terrace** - Ward Councillor Galbraith reported that the matter is being looked at by ERYC Highways. Discussion followed.
- 10.5 **To Receive a Report from Ward Members on when the double yellow lines will be placed on Main Street/Church Street and down to the crossroads in Elloughton** – Ward Councillor Galbraith reported that a public consultation has been held by ERYC highways and the matter is progressing.

Councillor Busk left the meeting.

11. EAST RIDING OF YORKSHIRE COUNCIL MATTERS

- 11.1 **To Receive a Report from the Haltemprice and Hunsley Community Partnership** – Ward Councillor Galbraith reported that the next meeting will be held on Friday 18 January 2013 at Cottingham Civic Hall.
- 11.2 **To Consider the Draft ER Local Plan and the Town and Parish Council Workshops to be held in February 2013** – Ward Councillor Galbraith reported that this is a second look at the plan and gives a chance for further comments to be made. Councillors expressed an interest in attending ERYC workshops but no dates had been set.
- 11.3 **To Receive a report on adoption of the New Estate Roads by ERYC** – Ward Councillor Galbraith reported a meeting between developers and ERYC is to take place in February 2013 regarding the adoption of roads.
- 11.4 **To Note the latest ERYC Parish Newsletter** – noted.
- 11.5 **To consider the 'Cheaper Energy Together – Collective Energy Switching Scheme'** – noted.

12. TO CONSIDER A REQUEST BY ELLOUGHTON-CUM-BROUGH IN BLOOM FOR THE TOWN COUNCIL TO TAKE ON A LICENCE FROM ERYC AND TO INSTALL AND MAINTAIN THE IN-BLOOM ROMAN STATUE

In-Bloom requested that the Town Council take on the licence and be responsible for installation and on going maintenance of the statue. Councillor Galbraith wished to investigate the financial implications of the licence. The Clerk asked if a structural survey had been carried out. The Chairman of In-Bloom reported that an officer from ERYC had been to inspect the statue but no structural survey had been carried out. In-Bloom felt that the Council had two expert paid administrators who were better able to organise installation and on going maintenance. The Clerk stressed that neither she nor the Deputy Clerk is an expert in structures on the highway, could not carry out a structural survey, nor decide how the statue should be fixed or how deep the foundations should be. The Chairman expressed concern for public liability issues and asked the Clerk to consult the Council's Insurance Company regarding the licence. It was proposed by Councillor Galbraith, seconded by Councillor Mrs Galbraith and agreed unanimously to defer the request to the next meeting.

13. TO NOTE THE APPLICATION BY COTTINGHAM PARISH COUNCIL FOR A NEIGHBOURHOOD PLAN AREA - noted

14. TO CONSIDER THE NHS 'WHO'S WHO IN HEALTH' SEMINAR TO BE HELD ON 28 FEBRUARY IN LEEDS -Noted, no members wished to attend.

15. TO NOTE CHAIRMAN'S INVITATIONS TO REPRESENT THE TOWN COUNCIL AT EVENTS/CIVIC RECEPTIONS

No invitations had been received.

16. TO RECEIVE COMMUNITY REPORTS

16.1 **Village Hall** – The Village Hall Management Committee is to meet on 16 January 2013. Clerk to get quotes to fill the potholes at the car park entrance.

16.2 **Community Led Planning (CLP)** – A request had been received for Peter Hirschfield (HWRCC) to attend the next full council meeting with Karen Wood (ERYC Rural Communities Officer) and members of the CLP group to present their findings. They would be asking the Town Council to consider adopting the plan in the future.

17. TO NOTE THE DATE OF THE NEXT FULL COUNCIL MEETING

The next meeting is to be held at 7pm on Tuesday 19 February 2013 at Brough Community Centre.