

Elloughton-cum-Brough Town Council
Minutes of a Town Council Meeting held on Tuesday 19 February 2013
at Brough Community Centre, Centurion Way, Brough

Public Forum: Brian Parker and Peter Hirschfeld of the Community Led Planning group attended the meeting. Brian Parker gave a presentation on where the group is now, what they have done to date and their plans for the future. Over the next few weeks the plan will be going out to consultation and the group request that the Town Council consider and adopted the plan at their meeting on 19 February and follow up with either three or six monthly reviews. The draft plan will be circulated on 21 February to Town Councillors and stakeholders, comments must be returned by 28 February 2013.

Present: Councillors Davis (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Burgess, Busk, Credland, Mrs Duckles, Galbraith, Mrs Gill, Mrs Hudson, Ms Rowe

1. TO ACCEPT APOLOGIES

Apologies were accepted from Councillors Mrs Hudson, Scaife and Mrs Smith.

2. TO ACCEPT MEMBERS DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS RELATING TO ITEMS ON THE AGENDA

Councillor Mrs Duckles declared a non-pecuniary interest in Item 11.6 To consider matters relating to the Brough South Development and signed the Declarations of Interest Book.

3. POLICE ISSUES

3.1 To Receive an Update on crime figures - PCSO's Nick Overton and Barbara Danby were present at the meeting and gave a report on the crime figures. Between 15 January 2013 and 18 February 2013 there had been 19 crimes of which 9 had been theft.

3.2 To Note the latest Humberside Police Parish/Town News Release - noted

4. TO APPROVE MINUTES OF A FULL COUNCIL MEETING HELD ON 15 JANUARY 2013

It was proposed by Councillor Ms Rowe, seconded by Councillor Burgess and agreed unanimously that the minutes of the Full Council Meeting held on 15 January 2013 be signed as a true and accurate record of the meeting.

5. TO NOTE COMMITTEE MINUTES

5.1 Village Environment Committee meeting 30 January 2013 – noted

5.2 Development, Planning, Highways & Safety Committee meetings 9 and 30 January 2013 - noted

6. FINANCE & ADMINISTRATION REPORT

6.1 To Consider re-tarmac the Village Hall car park – Three quotes were considered. It was proposed by Councillor Credland, seconded by Councillor Mrs Duckles and agreed unanimously to use local family business, Scientific Roads Ltd, who would carry out the work at a cost of £8,729 (the least expensive quote) and to apply to Awards For All to fund the project. Councillor Mrs Brogden to make the application.

Resolved To apply to Awards For All for funding of £8,729 to re-tarmac the Village Hall car park

6.2 Trees at Elloughton Road Play Area – It was proposed by Councillor Davis, seconded by Councillor Mrs Brogden and agreed unanimously to instruct NuLawn to remove all lower epicormic growth from the trees to the front of Elloughton Road play area at a cost of £300.

Resolved To instruct NuLawn to remove all epicormic growth from the trees to the front of Elloughton Road play area at a cost of £300.

6.3 To Approve the Responsible Financial Officer's Report and Cheques for Signature

Income in January

NS&I Account annual interest to 1 January 2013	127.65	(Reserves Account)
PPH refund of service charge overpayments for 2011 & 2012	416.94	(Office accommodation)

February Expenditure

Salaries	Office/amenity sweeping	3,171.87	Remuneration/Salaries
Inland Revenue	NIC/PAYE/EMPNIC	1,144.87	Remuneration
ERYC	Pension	1,218.14	Pension
Stafforce	agency workers	1403.66	Agency Workers
		280.74	Vat
Southern Electric	office electric - dd	61.91	Office Accommodation
		3.09	Vat
Petersons	printer	238.80	Administration
		47.76	Vat
Humberside Police Band - concert		235.00	concert income
ERYC	election recharges	32.44	Administration
ERNLLCA	spring conference (1 attendee)	70.00	Administration
		14.00	Vat
Mr M Dobson	bus shelter cleaning	45.00	Contingencies
Mrs LJ Smith	travel	25.20	Administration
	office cleaning (6 weeks)	51.00	Office Accommodation
	supplies	2.08	Administration
		0.41	Vat
	supplies	32.93	Administration
		6.58	Vat
	dog bags for Amenity Sweeper	8.30	Amenity Sweeping equipment
		1.66	Vat
	telephone allowance (6 months)	105.00	Administration

It was proposed by Councillor Ms Rowe, seconded by Councillor Busk and agreed unanimously to approve the Finance Report and pass the cheques for signature.

Resolved: To approve the Finance Report and pass the cheques for signature.

7. TO CONSIDER THE PRESENTATION/REPORT GIVEN IN THE PUBLIC FORUM BY THE COMMUNITY LED PLANNING GROUP (see also Public Forum above)

As the Clerk will be on leave from 22 to 29 February it was agreed that the Chairman would coordinate Councillors comments in order to meet the deadline of 28 February 2013.

8. TO CONSIDER A REQUEST BY ELLOUGHTON-CUM-BROUGH IN BLOOM FOR THE TOWN COUNCIL TO TAKE ON A LICENCE FROM ERYC AND TO INSTALL AND MAINTAIN THE IN-BLOOM ROMAN STATUE (deferred from last meeting)

Councillor Galbraith reported that the request had been withdrawn. The Chairman reported that following advice from the Council's insurers Council would not be in a position to maintain the statue at anytime in the future.

9. TO CONSIDER MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL (HWRCC) AND EAST RIDING VOLUNTARY ACTION SERVICES (ERVAS)

The latest newsletter was noted.

Signed as a True and Accurate Record by the Chairman Date

10. TRAFFIC MANAGEMENT/PARKING ISSUES

- 10.1 To Receive a Report from ERYC Ward Councillor Galbraith on Traffic Management/Parking Issues in Brough** - Nothing to report. The Chairman reported that he hoped that this issue will be looked at in the Brough South s106 agreement.
- 10.2 To Receive a Report on a response from ERYC to the Petition from residents requesting a traffic review and traffic calming on Saltgrounds Road and Skillings Lane** – Councillor Galbraith reported that the gate has been installed at the lane to Brough Haven. The petition had been assessed by ERYC Highways and passed on to the Traffic Highway team for further consideration.
- 10.3 To Receive a report from ERYC on the Town Council’s request for double yellow lines on one side of Elloughton Road/Main Street** – Councillor Galbraith reported that ERYC Highways still need more evidence to support the request.
- 10.4 To Receive a Report on the ERYC review of one hour no parking restrictions in Station Road and King Edward Terrace** - Councillor Galbraith reported that an assessment had been carried out by ERYC Highways and it had been passed to the Traffic Highway team for further consideration.
- 10.5 To Receive a Report from Ward Members on when the double yellow lines will be placed on Main Street/Church Street and down to the crossroads in Elloughton** – Councillor Galbraith reported that there has been a delay as Highways are now investigating a request by a local business for double yellow lines on Main Street up to the post office
- 10.6 To Note improvements to timings of traffic lights at A63 and Brough crossroads** – noted. It was noted that the traffic lights do not cope with the present level of traffic and the situation will only be made worse by increased traffic generated by further housing developments

11. EAST RIDING OF YORKSHIRE COUNCIL MATTERS

- 11.1 To Receive a Report from the Haltemprice and Hunsley Community Partnership** – Councillor Galbraith reported that the next meeting will be held on 1 March 2013.
- 11.2 To Consider the East Riding Local Plan Draft Strategy Document and Draft Allocations Document & Policies Map** (consultation closing date 5 April 2013) – Councillor Galbraith gave a lengthy report and felt very strongly that ERYC had not assigned Elloughton-cum-Brough as many new houses as some other larger towns. Members strongly disagreed and pointed out that in recent years and on an annual basis Elloughton-cum-Brough had received far more than its fair share of new housing and the community had already more than doubled in size over the last 10 years. The Chairman expressed his disappointment that the ERYC website shows, within the whole of the East Riding, only six members of the public had commented on the consultation. Members felt that it was not necessary to make any further comments on the consultation as the Town Council had already commented on the previous Allocations consultations and at each stage of the Local Plan consultations.
- 11.3 To Receive a report on adoption of the New Estate Roads by ERYC** - Councillor Galbraith reported that ERYC are on the verge of adopting Myrtle Way.
- 11.4 To Note the latest ERYC Parish Newsletter** - noted
- 11.5 To Note letter re Community Funds Linked to Energy Related Developments** – noted

11.6 To Consider matters relating to the Brough South Development – Councillor Mrs Duckles declared a non-pecuniary interest in Items 11.6.1 to 11.6.4 inclusive, signed the Declarations of Interest Book and did not take part in any discussion

11.6.1 To Receive a report on the status of the planning application – Councillor Galbraith reported that the Highways Agency had withdrawn their objections. Once the s106 agreement has been agreed the application will go to the Secretary of State for approval. The Chairman noted that even with this approval, work cannot be started on the development until the ERYC Local Plan is formally adopted as it contains the change of use of land south of the railway line to include housing. Members felt very strongly that the traffic lights in Brough and the A63 traffic lights will not cope with any increased traffic. Heated discussion took place.

11.6.2 To Receive a report from Ward Councillors on the s106 consultation – Councillor Galbraith reported that Ward Members have given their opinions on the s106 agreement which has now gone back to ERYC for amendments. He reported that ERYC state that there will be no road connection from Brough South to Melton Industrial Estate and the grade separated junction.

11.6.3 Request from a resident for inclusion of long term protection and management of bird habitat in the s106 agreement – Councillor Galbraith was confident that adequate provision would be made in the s106 agreement.

11.6.4 To Consider a Response from ERYC to the Town Council's request for preferred options for inclusion in the s106 agreement – A letter had been received from Alan Menzies, ERYC. The letter states that most of the Town Council's requests will be agreed either through the s106 agreement or at the Reserved Matters stage including recreational facilities, allotments, car parking for Brough Station and improvements to the A63 junction. The letter had been circulated to members on 17 January 2013.

11.7 To Note Budget Events 2013/14 Summary of Feedback – noted

11.8 To Note the Play Team Newsletter January 2013 - noted

12. TO CONSIDER MATTERS RELATING TO EAST RIDING & NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)

12.1 To Confirm attendance at a free ERNLLCA all-day seminar on Neighbourhood Planning on 8 March 2013 – Councillors Mrs Duckles, Busk and Scaife to attend.

12.2 To Note the latest newsletter - noted

13. TO NOTE A LETTER FROM HULL CITY COUNCIL REGARDING THE HULL CORE STRATEGY AND THEIR NEXT STEPS - noted.

14. TO NOTE A LETTER FROM THE DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT REGARDING DISPENSATIONS

It was noted that dispensations are no longer needed to set the Precept.

15. TO CONSIDER THE FIRE SERVICE COMMUNITY FEEDBACK ON THE VISION 2020 AND INTEGRATED RISK MANAGEMENT PLAN 2012-15 CONSULTATIONS

Noted, Members did not wish to comment on the consultation.

16. TO NOTE CHAIRMAN'S INVITATIONS TO REPRESENT THE TOWN COUNCIL AT EVENTS/CIVIC RECEPTIONS - noted

Signed as a True and Accurate Record by the Chairman Date

17. TO RECEIVE COMMUNITY REPORTS

Village Hall – A craft fair is to be held at the Village Hall on Easter Saturday 30 March 2013. There had been problems with the recently reroofed flat roofs had been repaired and problems with the electrics are being rectified. The Committee are still looking for funding and waiting for the results of some funding applications.

18. TO NOTE THE DATE OF THE NEXT FULL COUNCIL MEETING – 7pm on Tuesday 19 March 2013 at Brough Community Centre.