

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF THE ARTS, PUBLICITY AND FUNDRAISING COMMITTEE
MEETING HELD ON 20 NOVEMBER 2013 AT
THE PARISH COUNCIL OFFICE, 60 WELTON ROAD, BROUGH**

Members Present: Councillors Mrs. Brogden (Chairman), Davis, Mrs. Duckles, Mrs. Galbraith (Vice Chairman), T. Galbraith and Mrs. Smith.

Public Participation – Justine McMillan (Petuaria Press) attended the meeting.

1. APOLOGIES FOR ABSENCE

Councillor Burgess

2. DECLARATION OF INTERESTS

No declarations of interest received.

3. TO ACCEPT THE PREVIOUS MINUTES OF THE ARTS, PUBLICITY & FUNDRAISING COMMITTEE HELD ON 28 AUGUST 2013

It was proposed by Councillor Mrs. Galbraith, seconded by Councillor Mrs. Smith and agreed unanimously that the minutes of the meeting held on 28 August 2013 be signed as a true and accurate record of the meeting.

4. PETUARIA PRESS

Justine circulated a list of stores to be included in the next edition of the Petuaria Press. An additional 1 x A4 sheet supplement is to be included listing the sponsors and photographs for the Art & Photographic Exhibition and the Children's Christmas Tree Festival. A story on both events is to be in the main body of the press.

5. ART & PHOTOGRAPHY EXHIBITION 1, 2 & 3 NOVEMBER 2013

The Art & Photography Exhibition had been a great success and it was agreed to discuss this further at the next Arts & Publicity Meeting.

6. CHILDREN'S CHRISTMAS TREE FESTIVAL – 7 DECEMBER 2013

Plans for the Festival are going well. All 16 trees have sponsors and the schools/groups who are to decorate the trees have been notified as to who is sponsoring their tree. Businesses are to be notified shortly as to whose tree they have sponsored. The groups and organisations providing a service on the day (Brough in Bloom, Rotary Club Sleigh, hot food stands etc.) have recently been updated and will be contacted again just prior to the event. The Clerk is working on a flyer to be distributed to schools and to be placed in public places. Information from the flyer will be included in the Festival Catalogue (voting slips attached for the best tree.)

It was agreed that Councillor Mrs. Brogden purchase a banner (approximately £20 for 2) to be placed at the Village Hall advertising the event. Posters are also to be displayed as per Art Exhibition, prior to the festival. Councillor Mrs. Brogden is also sourcing a hamper (courtesy of RM Motors) to raffle in aid of Dove House Hospice. Dove House have sent posters and collection boxes for the Remembrance Tree and Councillor Mrs. Brogden is to purchase luggage tags for messages.

Elloughton School have agreed for their Children's choir to perform at 11.00 am for approximately 30 minutes. Welton School have declined and we still await to hear from Brough School as to whether they wish to participate. Councillors Davis and Mrs. Smith can provide Christmas music to be played throughout the course of the day.

Councillor Mrs. Galbraith is to contact the Hull Daily Mail, Radio Humberside and any other media source to advertise the event.

Councillor Mrs. Brogden to source the electrical leads for trees from the Village Hall.

A Father Christmas outfit has been purchased; however, unfortunately the Volunteer may be unable to attend. Councillor Busk agreed to stand in.

Councillor Mrs. Brogden is to compile a rota for the full event (including Friday and Sunday morning.)

7. **PROPOSALS FOR CHRISTMAS EVENT AT THE PETUARIA CENTRE**

The Police had put a suggestion forward at the possibility of holding a Christmas event at the Petuaria Centre, complete with an out-door ice rink. It was agreed that as the Town Council Christmas Tree Festival is to be an annual event, the Town Council would be unable to assist; therefore the Police would have to take it on themselves.

8. **WALKS LEAFLET**

It was agreed to have 250 copies of the leaflet re-printed and copies to be placed at the Library and other public places.

9. **PRECEPT 2014**

It was agreed by Councillor Brogden, seconded by Councillor Mrs. Galbraith and agreed unanimously that the precept be set at £5,000.

10. **BUDGETS 2013** – Noted.

11. **DATE OF NEXT MEETING** – Wednesday 26 February 2014