

ELLOUGHTON-CUM-BROUGH TOWN COUNCIL

MINUTES OF AN EXTRA-ORDINARY TOWN COUNCIL MEETING HELD ON TUESDAY 14 FEBRUARY 2017 IN THE COMMITTEE ROOM AT BROUGH COMMUNITY CENTRE

Public Forum: No members of the public or press were present.

Present: Councillors Credland (Chairman), Mrs Galbraith (Vice-Chairman), Mrs Brogden, Mrs Credland, Mrs Duckles, C Duckles, P Duckles, Galbraith, Luckraft, Muzaffar, Ms Rowe

1. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Councillor Scaife.

2. TO ACCEPT DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA.

No declarations of interest were made.

3. TO CONSIDER THE EXCLUSION OF PRESS AND PUBLIC OWING TO THE CONFIDENTIALITY OF THE MATTER TO BE DISCUSSED.

It was agreed unanimously that members of the press and public be excluded and that the minutes display this as a Confidential Session under the Public Bodies (Admission to Meetings) Act 1960.

THE FOLLOWING AGENDA ITEM WAS HELD AS A CONFIDENTIAL SESSION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, OWING TO THE NATURE OF THE DISCUSSION INVOLVED.

4. TO RESOLVE THE COUNCIL'S STRATEGY REGARDING THE RECRUITMENT OF A NEW TOWN CLERK.

It was agreed that the Chairman and Vice-Chairman seek a pro-forma job description and contract from ERNLLCA for a Town Clerk and Responsible Financial Officer.

It was agreed to make a decision on the number of hours to be advertised at the next Meeting of the Town Council to be held on 21st February 2017.

It was agreed that the Deputy Clerk seek approximate costs for an Accountancy Firm prior to the next Meeting of the Town Council. This is to ensure the smooth running of the Council in the interim period between Council Clerks. It is further agreed that the costs be decided upon at the next Meeting of the Town Council.

It was agreed that the Town Clerk be given from 12 noon on Thursday 16th February until the 6th March on leave, either as part of the annual leave or as lieu time or as gratis time off.

The meeting closed at 8.25pm.