

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF AN ARTS, PUBLICITY AND FUNDRAISING COMMITTEE MEETING
HELD ON WEDNESDAY 11 JANUARY 2017
AT THE TOWN COUNCIL OFFICE, 60 WELTON ROAD**

Present: Councillors Mrs. Brogden (Chairman), Credland, Mrs. Duckles, Mrs. Galbraith, Galbraith, Luckraft (Vice-Chairman) and Muzaffar.

1. **TO ACCEPT APOLOGIES FOR ABSENCE** Councillor Scaife
2. **TO ACCEPT DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**
No declarations received
3. **TO ACCEPT THE MINUTES OF THE ARTS, PUBLICITY & FUNDRAISING COMMITTEE MEETING HELD ON 9th NOVEMBER 2016**
It was proposed by Councillor Luckraft, seconded by Councillor Muzaffar and agreed unanimously that the minutes of the meeting held on 9th November 2016 be signed as a true and accurate record of the meeting.
4. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA PRESS**
Issue 67 has recently been circulated.
5. **TO DECIDE ON MATTERS RELATING TO THE ART & PHOTOGRAPHY EXHIBITION 12-14 MAY 2016**
Discussion took place for the forthcoming Art Exhibition. It was agreed that the Women's Institute be contacted once again to see if they wish to provide refreshments during the Saturday afternoon.
Trophies have been ordered and the Deputy Clerk is to contact previous exhibitors and sponsors. It was agreed that the existing banners/display boards be reviewed with a possibility of updating once having been inspected.
6. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA AWARDS CEREMONY**
The Chairman reported that he had organised invitations to be printed for the awards ceremony and he would personally cover the costs involved. Following discussion it was agreed to utilise the invitations.

The Working Group are to meet and decide on a trophy and shield.

Meetings had taken place with a local businesses to provide refreshments and it was agreed unanimously to use Café Indulge at a cost of £8.95 per head.
7. **TO DECIDE ON MATTERS RELATING TO THE CHRISTMAS TREE FESTIVAL 2017**
The Village Hall has been booked for the Festival to be held on 2nd December.
8. **TO NOTE BUDGET EXPENDITURE FOR 2017/18** – Deferred to the next meeting.
9. **TO NOTE THE DATE OF THE NEXT MEETING** – Wednesday 8 March 2017

Signed as a True and Accurate Record by the Chairman Date