

**ELLOUGHTON-CUM-BROUGH TOWN COUNCIL
MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 19 DECEMBER 2017
AT BROUGH COMMUNITY CENTRE, CENTURION WAY, BROUGH**

Public Forum – No members of the public attended.

Present: Councillors: Credland (Chairman), Mrs Duckles, C. Duckles, P. Duckles
Mrs. Galbraith (Vice-Chairman), Galbraith, Ms. Rowe, Mrs. Brogden, Luckraft and Davis

Town Council Accountant also attended the meeting

1. **TO ACCEPT APOLOGIES FOR ABSENCE** – Councillor Muzaffar
2. **TO ACCEPT DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA**
Councillor Mrs. Brogden declared an interest in item 12.1.
3. **TO APPROVE THE MINUTES OF A MEETING HELD ON 21ST NOVEMBER 2017**
It was proposed by Councillor Ms. Rowe and seconded by Councillor Mrs. Galbraith and agreed unanimously that the minutes of the Full Town Council meeting held on 21 November 2017 be signed as a true and accurate record of the meeting.
4. **TO DECIDE ON THE CO-OPTION OF A TOWN COUNCILLOR**
Following the interview of Mr. Bryan Davis to be co-opted on to the Elloughton cum Brough Town Council it was proposed by Councillor Ms. Rowe and seconded by Councillor Mrs Galbraith and agreed unanimously to co-opt Mr. Bryan Davis as Town Councillor.
5. **TO APPROVE A FORMAL REQUEST FOR LEAVE OF ABSENCE FROM COUNCILLOR P. DUCKLES FOR A FURTHER 3 MONTHS**
It was proposed by Councillor Galbraith and seconded by Councillor Mrs. Galbraith and agreed unanimously to approve a formal request for leave of absence from Councillor P Duckles for a further three months.
6. **TO NOTE COMMITTEE MEETINGS**
 - 6.1 Arts and Publicity Meeting 8th November 2017 - Noted
 - 6.2 Development, Planning, Highways and Safety Meeting 8 November 2017 - Noted
 - 6.3 Personnel meeting 18th September 2017 – Noted
7. **TO RECEIVE AN UPDATE ON THE TOWN COUNCILLOR VACANCY**
Mr Richardson reported that the closing date for applications is 11th January 2018 and the interview for candidates will be 20th February 2018.
8. **TO DECIDE ON MATTERS RELATING TO THE PETUARIA REVISTED**
Councillor Credland reported that the application to the HLF had been submitted and the next meeting of the committee will be 2nd January 2018.
Councillor Galbraith added that the application had been received and acknowledged by Alison Costigan who recommends projects to the board. She hopes to have a decision before the end of January.

9 TO RECEIVE AN UPDATE ON THE FLAGPOLE

Councillor C Duckles reported that the license had been received from East Riding Council subject to obtaining permission in writing from the Utilities to dig the site. When these are received the licence can be signed and work can go ahead.

10 TO CONSIDER NOMINATIONS FOR ERYC CHAIRMANS AWARDS 2018

The members were asked to consider nominations for the East Riding of Yorkshire Council Chairman's Award and that nomination papers were available at the Town Council office.

11 TO DECIDE ON RECOMMENDATIONS TO FULL COUNCIL FOR THE PRECEPT 2018/2019

Following a discussion about the budget and precept for 2018/19 Councillor Mrs Duckles proposed that the Council maintain zero figure and that the members make the decision at the next Full Town Council Meeting on 16 January 2018. This was seconded by Councillor Luckraft and 8 voted for the proposal with one abstention.

12 FINANCE AND ADMINISTRATION**12.1 To consider a grant application received from the Petuaria Players**

Following a lengthy discussion about the grant application Councillor Galbraith proposed that an award of £500 be made to the Petuaria Players towards the purchase of new stage curtains at the Village Hall. Councillor Duckles seconded the proposal and the members agreed unanimously to approve the grant.

12.2 To approve the Accountant's report and payments

The members discussed the financial report and payments. Councillor Galbraith pointed out that the purchase of the Christmas Trees for the recent Christmas Tree Festival would be more appropriately budgeted for as part of the Arts and Publicity budget. Also the re charge for the Brough Community Centre should be in the budget for the Brough Community Centre Management budget.

Councillor Galbraith proposed that the report and payments be approved subject to both items raised being dealt with. Councillor Duckles seconded the proposal and the meeting agreed unanimously.

Expenditure		amount	vat	total	budget
PPH	SO – Rent	2,149.34		2,149.34	Accommodation
EROYC	Hi vis coat	15.95	3.19	19.14	Administration
Accounting Services	Book-keeping Nov 17	240.00		240.00	Administration
Wold Trees	Reduce Laurel hedge	600.00	120.00	720.00	Administration
AJACS	Interim Audit charge	303.90		303.90	Administration
Altodigital Direct debit	3 months charge	120.00	24.00	144.00	Administration
Staff force Nicholas	agency workers	11.47	2.29	13.76	Workers
Staff force Nicholas	agency workers	22.94	4.59	27.53	Workers
Staff force Nicholas	agency workers	11.47	2.29	13.76	Workers
One Stop Promotions	Flag pole	892.50	178.50	1,071.00	Village Env't
EROYC	Pet centre recharge	1,279.00		1,279.00	Administration
Hags-SMP Ltd	Maintain ski stepper	225.00	45.00	270.00	Administration
SW Green & Sons	18+2 Xmas Trees	278.00	55.60	333.60	Administration
Southern Electric	DD Office	50.00		50.00	Accommodation

13 **TO RECEIVE COMMUNITY REPORTS**

13.1 Village Hall

Councillor Mrs Brogden reported that the electrical work regarding the LED lighting for the stage had been completed. An architectural building survey commissioned and paid for by McCarthy and Stone had taken place at the hall. This was done in preparation before drilling work and development of the site at 54 Elloughton Road commences around March 2018. The management committee have been promised a copy of the report when it is completed.

13.2 The Burrs Playing Fields Association

Councillor Mrs Duckles reported that the meeting took place as planned however none of the Playing Fields Association members attended and there were insufficient numbers attending to form a quorum.

14 **TO RECEIVE A REPORT FROM EAST RIDING OF YORKSHIRE COUNCIL WARD MEMBERS**

Councillor Galbraith reported that the Secretary of State and government had approved 3 urgent care centres which are like mini A & E facilities in Goole Beverley and Bridlington. The Secretary of State supports the establishment of an 8am – 8pm centre in both Withernsea and Driffield. Patients can attend by prior appointment through ringing NHS 111. He further reported that on 3rd May the Tour de Yorkshire race will be scheduled to travel through Skidby and Little Weighton as part of the route.

Councillor Galbraith also reported that the planning application concerning the dentist signage at 104 Welton Road had now been approved after alteration to the sign by the applicant.

Councillor Davis spoke on his experience as a member of the Ridings Doctor and Patient Participation Group and how the practice has expanded over recent years and the logistical problems for local patients having to travel Goole Hull or Beverley for more urgent treatment. Whilst there had been talk of having an 8am-8pm centre in Brough nothing has actually happened.

15 **TO CONSIDER MATTERS RELATING TO THE EAST RIDING OF YORKSHIRE COUNCIL (ERYC) - No matters reported.**

16 **TO CONSIDER MATTERS RELATING TO AND NORTH LINCOLNSHIRE LOCAL COUNCIL ASSOCIATION (ERNLLCA)**

Councillor Galbraith reported on 2 main issues raised by ERNLLCA recently. The first being that they advise all Councils consider using an exclusive email for the sole use of Council work. Freedom of Information issues relating to requests from members of the public could allow access to the individual’s private email in box if it is used for Council business.

The second issue was the introduction of the General Data Protection Regulations in May of 2018. The regulations are intended to strengthen and unify data protection for all individuals within the European Union .The GDPR aims primarily to give control back to citizens and residents over their personal data and to simplify the regulatory environment for international business by unifying the regulation within the EU.

17 **TO CONSIDER MATTERS RELATING TO HUMBER AND WOLDS RURAL COMMUNITY COUNCIL (HWRCC) Councillor Mrs. Brogden said that there was nothing to report.**

18 **TO NOTE THE NEXT FULL TOWN COUNCIL MEETING TO BE HELD ON TUESDAY 16TH JANUARY 2018 – Noted.**