



ELLOUGHTON-CUM-BROUGH TOWN COUNCIL

GUIDANCE NOTES FOR COMMUNITY GRANTS FUND

Elloughton-cum-Brough Town Council awards grants to local organisations to assist them to achieve their aims and objectives. Applications will be considered from local community groups who are based in Elloughton-cum-Brough or from national bodies with an independent branch within the parish providing support to residents of the parish.

Applications may be made for any amount up to a maximum of £1000.

Applications will only be accepted from properly formed groups, clubs, committees or charities with charitable/community aims to benefit residents within the parish of Elloughton-cum-Brough.

A Community Grants Fund grant may be used to fund new projects or continued services or for match funding. The Town Council is unable to give funding to individuals or to projects that have been completed or items already paid for.

Organisations must have a bank account with at least two signatories and must have Public Liability Insurance

The Town Council must be satisfied that the funding will be used for projects that will benefit residents of Elloughton-cum-Brough. Successful applicants will be required to submit an Evaluation Form on the completion of their project.

Only one application per financial year may be submitted by an organisation. Applications should be accompanied by as much information as possible and must include the following:

- A clear description of the project the grant is being applied for.
- A copy of audited accounts or for new groups projected income/expenditure for the year
- Relevant quotes/prices to support the application